

**Museums, Arts & Humanities Division
Special Libraries Association
Board Meeting Minutes**

June 3, 2007
Denver, CO

Attendance was taken by sign-up sheet. Present at the meeting were: John Shea, Chair; Cameron Trowbridge, Chair-Elect; Gerald Patout, Past Chair; Joyce Weaver, Treasurer; Tatum Preston, Secretary; Ann Shea, Membership Chair; John Leide, Martha McPhail, Jane Reed, Eliza Robertson, and Linda Wyman.

The meeting was called to order at 4:02 p.m. by MAHD chair John Shea.

Introductions were made, then the minutes of the 2006 Board Meeting, held at the SLA Annual Conference in Baltimore, were approved unanimously as written.

Joyce Weaver presented the Treasurer's Report. Overall, MAHD's finances are healthy, with \$10,256.79 in the checking account. The division also has a pooled fund which is managed by SLA headquarters. Over the past several years, expenses have been more than income, and for the past 2 years, the division has withdrawn approximately \$3,000 each year from the pooled fund. The dues allotment has increased from approximately \$6,300 last year to \$7,600 this year due to increased membership in the division.

Joyce stated that there is no formal budget, and a discussion ensued about creating one. 3 main areas of spending were commented upon: conference attendance support for division leaders, conference programs, and scholarships. Martha McPhail suggested we consider a line item budget and that we continue to support division leaders' attendance at conferences. Currently airfare and hotel are covered for leaders, provided the individual's company will not financially support conference attendance.

Joyce stated that we have spent approximately \$8,000 per year the past 2 years on conference programs. Gerald Patout reminded conference planners to be mindful of specific conference program costs (such as charges for a projector), and Martha suggested we continue efforts to secure corporate sponsorships for conference programs.

Gerald suggested that scholarship monies be fixed into the budget every year. In the past, the division held a dinner at conferences to support scholarships, but this proved hard to schedule and difficult to profit from due to the high cost of meals. Eliza Robertson suggested we attempt to add \$5 or so to the cost of ticketed programs to be earmarked for scholarships. This discussion concluded with John Shea stating that he and Cameron Trowbridge will work on a budget for 2008.

John Shea then presented his Chair's Report, starting with the Division programs at the Denver conference, which include:

- Sunday, June 3: Joint Open House with the Social Sciences Division. Partnering with another division and securing sponsorship from Elsevier allowed us to host a nicer reception with more food.
- Monday, June 4: Book & Author Luncheon featuring Theresa M. Szczurek's *Pursuit of Passionate Purpose*. This book, featured in the SLA Marketplace, was advertised on a flyer in around 5,000 conference attendees' bags. Also on Monday, the Division hosts Monday MAHDness: One Woman Revue - *One Old Broad Looks at Life and Death*, featuring JoAn Segal and co-sponsored by the Retired Caucus and Solo Division. The Retired Caucus contributed \$100 and the Solo Division contributed \$300 for an honorarium for Ms. Segal. Gerald motioned that we contribute \$100 towards the honorarium. Martha seconded this motion and the motion was approved.
- Tuesday, June 5: Annual Business Meeting. Program entitled *Digital Preservation for the Nation*, highlighting pioneering projects by the U.S. National Archives and Government Printing Office and how information professionals will access digital records in the future, co-presented with the Government Information Division and the Archives & Preservation Caucus.
- Wednesday, June 6: "Managing the Organization's Cultural Assets and History Revisited," an encore program by the History Factory on unleashing the power of the past. A second program, "Future Cataloging Developments Affecting Special Libraries," will be co-presented with the Commission on Association Governance.

John thanked Ann Shea and Martha McPhail for their help with conference programs planning.

John announced that Nancy Adams, newsletter editor, has resigned, and that Linda Andrews has been appointed as interim editor, with her term finishing in December 2007. The Division needs to recruit both a new editor and an assistant editor. Gerald suggested recruiting a student from a SLIS program. A call will also be issued at Division programs during the Denver conference.

Eliza Robertson reported on scholarships and travel grants. She apologized that no scholarships were awarded last year and expressed a desire to resume the program this year. In 2008, the Division will award its Neff scholarship, with Ann Shea chairing the project. Martha McPhail also volunteered to help Eliza. John Leide mentioned that there have been queries from SLA Europe and Asian chapters regarding whether they are eligible for the Neff scholarship, and suggested that scholarship guidelines need to be reviewed. Joyce Weaver stated that we need to remind both members and sponsors about our scholarships and their purpose and meaning via our newsletter and other appropriate venues.

Ann Shea presented a membership report. There are currently 676 members in the Division, a slight increase. Around 30% of members are students. Martha pointed out that we need to think about ways to retain student members. Tatum suggested a digital format to appeal to students and to keep costs low. John Leide suggested that we recruit historical society employees to be members.

Cameron Trowbridge reported on 2008/Seattle SLA Conference planning. Plans are well underway and include a possible session with Murtha Baca of the Getty Research Institute and a session on visual literacy. Jane Reed suggested an author's luncheon with Joanne Oppenheim, author of *Dear Miss Breed*. There are also various offsite/tour opportunities.

Discussion moved to Division election of 2008 Officers. John Shea explained that Lisl Zach would like to serve as Chair-Elect if she is not elected to SLA Chapter Cabinet in the fall of 2007. We will need a backup plan; as Past Chair, Gerald Patout will be responsible for lining up other candidates. Martha McPhail volunteered to help Gerald. It was suggested that we try to find someone from the Washington, D.C. area since the annual conference will be held there in 2009. Joyce Weaver will consider serving another term as Treasurer, staying on through 2009. Tatum Preston will continue as Secretary through 2008.

John Shea reminded everyone that articles are needed for the Division newsletter.

Linda Wyman, of Evergreen, CO, welcomed us to Denver and the conference.

There being no other business before the Board, the meeting was adjourned at 5:00 p.m.

Respectfully submitted,

Tatum Preston

**Museums, Arts & Humanities Division
Special Libraries Association
Membership Meeting Minutes**

June 5, 2007
Denver, CO

Attendance was taken by sign-up sheet. Present at the meeting were: John Shea, Chair; Cameron Trowbridge, Chair-Elect; Gerald Patout, Past Chair; Joyce Weaver, Treasurer; Tatum Preston, Secretary; Ann Shea, Membership Chair; Agnes K. Mattis, Board Liaison; John Leide, Martha McPhail, Jane Reed, Eliza Robertson, Renee Nuade, Lisl Zach, Andrew Berner, Esther Bierbaum, and Rachel Schneiderman.

The meeting was called to order at 9:00 a.m. by MAHD chair John Shea.

Introductions were made around the room. A motion was then made by Andrew Berner to approve the minutes of the 2006 Membership Meeting, held at the SLA Annual Conference in Baltimore. This motion was seconded by John Leide and the minutes were approved unanimously as written.

Joyce Weaver presented the Treasurer's Report. Overall, MAHD's finances are healthy, with \$7,620 received as dues allotment for this year. Spending on conference programs over the past several years has been approximately \$8,000 per year. Slightly less was spent this year, and we received a sponsorship of \$100 from the Retired Caucus and a pledge of \$300 from the Solo Division for the Monday MAHDness program.

John Shea then presented his Chair's Report, starting with the Division programs at the Denver conference, which include:

- Sunday, June 3: Joint Open House with the Social Sciences Division. This event was well attended and received.
- Monday, June 4: Book & Author Luncheon featuring Theresa M. Szczurek's *Pursuit of Passionate Purpose*. There were approximately 70 attendees, more than doubled from last year. Martha McPhail inquired as to whether we made a profit on this event, and John told her that we did not. Also on Monday, the Division hosted Monday MAHDness: *One Woman Revue - One Old Broad Looks at Life and Death*, featuring JoAn Segal and co-sponsored by the Retired Caucus and Solo Division. This event attracted approximately 45 attendees.
- Tuesday, June 5: The annual Business Meeting will be followed by a program entitled *Digital Preservation for the Nation*, highlighting pioneering projects by the U.S. National Archives and Government Printing Office and how information professionals will access digital records in the not-so-distant future, co-presented

with the Government Information Division and the Archives & Preservation Caucus. The Archives and Preservation Caucus will meet at 2:30.

- Wednesday, June 6: "Managing the Organization's Cultural Assets and History Revisited," an encore program by the History Factory on unleashing the power of the past, will be co-sponsored by the Cataloging Committee. A second program, "Future Cataloging Developments Affecting Special Libraries," will be co-presented with the Commission on Association Governance.

John announced that Nancy Adams, newsletter editor, has resigned, and that Linda Andrews has been appointed as interim editor, with her term finishing in December 2007. The Division needs to recruit both a new editor and an assistant editor. A call will also be issued at Division programs during the Denver conference.

John also reported that no scholarship was awarded for this conference. The Neff Scholarship will be awarded in 2008, chaired by Ann Shea. International Scholarship will be awarded in 2009 for the Washington, D.C. conference, chaired by Eliza Robertson and Martha McPhail.

Cameron Trowbridge reported on 2008/Seattle SLA Conference planning. Plans are well underway and include a possible session with Murtha Baca of the Getty Research Institute and a session on visual literacy co-sponsored by the Education Division, and a book and author's luncheon. Anyone interested in helping Cameron with planning should contact him.

Gerald Patout suggested collaborating with the Food, Agriculture and Nutrition Division to present a program on food history, the Seattle Public Market, the slow food movement, or a culinary historian.

John Shea announced that 40 members of the Southern California and San Diego Chapters toured the Getty Center in April, and that Ann Shea will host SLA members at the California African American Museum in July. Other chapters could consider hosting tours of their museums.

Ethel Bierbaum announced the South Atlantic Regional Conference, to be held in St. Petersburg, Florida, in February 2008.

John Shea announced that the Division's archives have been stored with Gerald Patout at the Historic New Orleans Collection. Gerald has emailed SLA headquarters to see why archives are not stored with them. Also, Gerald wants to properly archive and store all records and develop an OCLC record for the archive.

Gerald recommended that the Division add "Archives" to its name, to attract the growing number of archives professionals to SLA. This would change the name of the Division to Museums, Arts, Archives and Humanities, or MAAHD. Gerald suggested a possible

program at the Seattle conference on proper archival techniques for SLA records and stressed the importance of preserving our organization's history.

An Archives and Preservation Caucus currently exists with approximately 170 members. Ann Shea is Convener of this Caucus and will ask at their business meeting if they want to become a Division, or would prefer to be a part of the MAHD Division. Andrew Berner asked how many members of the Archives and Preservation Caucus are already members of MAHD, and also pointed out that this Caucus could become a section of MAHD. John Leide pointed out that we could make the Caucus feel welcome by acting as a co-sponsor for conference programs. Lisl Zach noted that archival programs or tracks are becoming more popular in SLIS programs and that students will join the Society of American Archivists (SAA) if we do not actively recruit them.

Jane Reed asked if we wanted to begin now with changing our name. Agnes Mattis, Board Liaison, explained the process/mechanism for a name change. The request must first go through the By-Laws Committee, then be voted on (in person or online) by the members of the Division. Ann Shea and Gerald Patout will mention this informally to the Archives and Preservation Caucus.

Ann Shea presented a membership report. There are currently 676 members in the Division, a slight increase.

Discussion then moved to Division election of 2008 Officers. The election will take place in the fall by mail or electronic ballot. Officers' terms will begin January 1, 2008. MAHD has 2 candidates running for SLA Board positions, Martha McPhail and Lisl Zach. Andrew Berner encouraged all MAHD members to vote for these candidates so that the Division will have representation at the international level. Martha recognized Andrew for his work on the Nominating Committee.

Cameron Trowbridge thanked John Shea for his service as Chair and presented him with a small gift. John thanked the Division for his gift and for a challenging and rewarding experience.

There being no other business before the Division, the meeting was adjourned at 9:50 a.m.

Respectfully submitted,

Tatum Preston