

**SLA Legal Division  
Board Meeting Conference Call  
November 1, 2005**

**Present:** Wendy Brown, Katherine Coolidge, Jill Gray, Lori Hedstrom, Catherine Sanders Reach, Laura Speer, Bob Sullivan, Nola Vanhoy.

**Chair Jill Gray** called the meeting to order at 11:06 a.m. EST. For lack of a quorum, there was no October 2005 Board meeting. By motion duly made and seconded, the September 6 Minutes were approved.

**Website Update:** Catherine will update the most urgent items on the site herself. She has a staff person who will help, but she will make another attempt with to reassess whether our member volunteers are able to assist going forward. Not many people have sent in materials to add but she will update and revise as far as possible. Board members will inquire among colleagues to find someone who is really interested in being our Webmaster rather than Jill sending out a general call for volunteers.

**Treasurer's Report:** Katherine reported that we still have the MidAmerica account open, waiting for the last check to clear. The balance in this account is \$3,864.96 as of the end of October. The balance in our Bank of America checking account is \$10,429.55; our Bank of America savings account stands at \$35,102.17. She is now using the Bank of America checking account exclusively. We have electronic access so she can download transactions and update online.

Jill noted that Cindy Spohr of LexisNexis has not received her sponsorship invoice for the Toronto luncheon; Katherine says payment has been made to the hotel and she will send what she has to Cindy.

**Baltimore Conference Planning Update:** Jill and Wendy reported that SLA HQ has changed the rules for Roundtables and their scheduling. This presents issues for us as we have commitments from speakers for the Corporate and Tax Roundtables. Jill will check with these speakers on the status of their programs. If both Tax and Corporate anticipate more informal offerings, it may work out to use the "reception" model. We have received an exception for the International RECEPTION due to a previously planned out of town speaker. The International Reception will be held on Sunday, June 11 from 1:30 to 3:00 pm.

All of our CE programs were accepted so we have 6 total.

**SLA Identification Proposal:** Jill has had a suggestion that we get at least one other proposal for similar rebranding services to get more information about what is standard in this area. LLAGNY has recently done a similar effort and she will try to get a referral from them and possibly one other bid as well.

**Vendor brochure:** Jill prefers to produce these in-house to save money. Sometimes her firm will "donate" services for this type of copy job. We should also look at Kinko's or other professional printers to get an idea of a fair price. Laura will send a mock up to the Board to see what we are talking about, as there are two different styles being contemplated at this time.

**New Business:** Jill brought up the subject of the Nominations Committee; usually the Past Chair is involved in getting volunteers. She will ask Judy Harris how she feels about serving in this capacity and letting her know that we are willing to assist or work with her in any way she feels comfortable with.

The Board discussed attendance at the Leadership Summit to be held in Houston in January 2006. We agreed that if possible the Chair, the Chair-Elect, and the Chair-Elect-Elect should attend. In addition, the Program Planner for 2007 should attend, as the theme and background for the Denver meeting will be unveiled at this time.

The next meeting will be December 6, 2005. The meeting was adjourned by the Chair at 12:00 noon EST.

Respectfully submitted,

Lori Hedstrom  
Secretary