

(Note: The following Proposed Governing Documents package for the Government Information Division was submitted to the SLA Board of Directors in September 2004 for their consideration.)

Special Library Association GOVERNMENT INFORMATION DIVISION

PROPOSED GOVERNING DOCUMENT Page 2
PROPOSED SLATE OF OFFICERS Page 4
ON-LINE PETITION SIGNATURES Page 5
PAPER PETITIONS FROM SLA ANNUAL – JUNE, 2004 ...Attached

Submitted for Board Consideration

September 9, 2004

By

Richard L. Huffine

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**Special Library Association
GOVERNMENT INFORMATION DIVISION
PROPOSED GOVERNING DOCUMENT**

NAME AND MISSION

The name of this unit is the Government Information Division, Special Libraries Association.

The mission of this Division shall be that of the Special Libraries Association.

The scope of the Division is to bring together those interested in the value, organization and management of government information sources with those responsible for the provision and improvement of government library services. It is a forum for the exchange of ideas and information on the value and use of government information and government libraries; it conceives and carries out projects that assist members in improving services to their constituencies; it looks to promote the professional advancement of its members and the interconnections between users and providers of government information and services from local, state, and federal government entities.

MEMBERSHIP

The membership of the Division shall be those members of the Association who elect to affiliate with the Division.

The Association's Board of Directors shall define the classes of members.

Division membership falling below 25 members for more than one Association year will be reported to the Division Cabinet Chair.

EXECUTIVE BOARD

The executive board ("board") with a minimum of four members shall have the authority and responsibility to manage the Division's property and to regulate and govern its affairs. A majority of board members in office shall constitute a quorum for the transaction of business at any meeting of the board.

No member shall serve in the same office for more than two consecutive terms.

Should the office of chair become vacant, the chair-elect shall assume this position for the remainder of the term. All other board vacancies, including a vacancy in the office of chair-elect, occurring before the conclusion of a departing member's term will be filled by majority vote of the remaining members of the board.

OFFICERS

The chair, subject to the executive board, shall have general supervision and control over Division affairs.

The chair-elect shall have duties as specified by Division Recommended Practices and the needs of the Division.

The secretary shall keep an approved record of all meetings of the Division and board and sign legal documents jointly with the chair.

The treasurer shall have custody of the Division funds.

The Division may elect additional officers as specified by the Division Recommended Practices, and the needs of the Division.

MEETINGS

The Division annual business meeting shall be held during the Association annual conference. At least one business meeting shall be held during the term of office of each elected board. Adequate notice of meetings shall be provided to the membership.

COMMITTEES

The board may establish committees, which shall be responsible to the board.

The board may authorize funds for committee expenses.

No Division member may serve on any one committee for more than six consecutive years.

SUBUNITS

Subunits may be established and disbanded by the Division, according to Division Recommended Practices.

FUNDS, CONTRACTS AND PROPERTY

Funds for Division expenses shall be derived in part or in whole from the Association as an allotted share of the annual dues paid by Division members.

Any agreement, contract, or obligation entered into by the Division, including the purchase of property such as office machines, filing cabinets, computer equipment, etc., shall have advance approval of the board. Any agreement, contract or obligation must be in compliance with Association liability limits as prescribed in Division Recommended Practices.

NOMINATIONS AND ELECTIONS

A Nominating Committee for each election of members to the board shall be appointed by the board. Nomination of candidates for each office and the election of candidates shall be determined by the Division Recommended Practices.

DISSOLUTION AND MERGER

The Division may petition the Association Board of Directors for dissolution, or for merger with another Division, by vote of its membership in accordance with the Division Recommended Practices.

COMMUNICATIONS

Divisions shall institute suitable mechanisms to facilitate communications with and between its members regarding Division activities, affairs, issues, and other matters.

DIVISION REPRESENTATION AND AFFILIATION

Division representatives to joint committees and meetings of other societies having objectives allied to those of the Division and of the Association may be appointed by the chair.

AMENDMENTS

This governing document may be amended by an affirmative vote of two thirds of the members present at any Division meeting. Revisions in, or amendments to, the Division governing document, shall be reviewed by the Association Bylaws Committee, prior to presentation to the Division membership.

Approved by Division Cabinet:

Approved by Board of Directors: <October, 2004>

Effective Date: <December 1, 2004>

This Governing Document was amended: September 8, 2004

**Special Library Association
GOVERNMENT INFORMATION DIVISION
PROPOSED SLATE OF OFFICERS**

EXECUTIVE BOARD

Chair – Richard Huffine, Environmental Protection Agency
richardhuffine@yahoo.com, 202-566-0703

Co-Chair – John Butsch, Zimmerman Associates for the U.S. Department of Labor
Butsch.john@dol.gov, 202-693-6633

Chair-Elect – Vacant

Past Chair – Vacant

Secretary – Cecelia Petro, Maryland Department of Natural Resources
cpetro@dnr.md.us, 410-260-8830

Treasurer – Edward J. Metz, U.S. Army Command and General Staff College
Edward.metz@us.army.mil, 913-585-3013

OFFICERS

1 year Director (Membership & Professional Development) – Dave Martin, University of Iowa
j-martin@uiowa.edu

2 year Director (Communications) – Peggy Garvin, Garvin Information Consulting
pgrvn@yahoo.com

2 year Director (Strategic Planning) – Terry Seale, Dorsey & Whitney, LLP
seale.terry@dorsey.com, 202-442-3527

Division Archivist – Vacant

List Owner – Cindy L. Rankin

Special Library Association
GOVERNMENT INFORMATION DIVISION
ON-LINE PETITION SIGNATURES
September 8, 2004

PETITION: We, the undersigned members of the Special Libraries Association, do hereby petition for the organization of the Government Information Division of the Special Libraries Association. We desire to participate in the activities of the proposed division. The temporary chair will be Richard Huffine, U.S. Environmental Protection Agency. The proposed scope note of the division shall be: "To bring together those interested in the value, organization and management of government information sources with those responsible for the provision and improvement of government library services. It is a forum for the exchange of ideas and information on the value and use of government information and government libraries; it conceives and carries out projects that assist members in improving services to their constituencies; it looks to promote the professional advancement of its members and the interconnections between users and providers of government information and services from local, state, and federal government entities. ." By entering your name in the below line, you are agreeing to join the new Government Information division, if approved by the SLA Board of Directors. (Additional division memberships beyond the one free Division membership that comes with your SLA membership, cost \$15/yr.) You must be a current member of SLA.

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|-------------------------------|----------------------------|---------------------------|
| 1. Diane McCreary | 35. Dorothy Barr | 71. William Turner |
| 2. Liz Paulus | 36. Valerie S. Allen | 72. Eileen E Rourke |
| 3. Janet Fisher | 37. Ellen Lytton | 73. Mary-Deirdre Coraggio |
| 4. Matthew Barrett | 38. Carolyn Eaton | 74. Lucy Park |
| 5. Barbara Amago | 39. Peter Droese | 75. Vesselina Stoytcheva |
| 6. Sperry Krueger | 40. William Middleton | 76. Kelley A. Weber |
| 7. David George Doernberg | 41. Joan R. Taylor | 77. Mary Nell Bryant |
| 8. JoAnn Passarelli | 42. Randall Brinkhuis | 78. Bobbie G Gutierrez |
| 9. Joanna Leslie | 43. Ellen Leadem | 79. Heidi Good |
| 10. Adrian Ho | 44. Jerome M. Rafats | 80. Kristin M. Vajs |
| 11. W. David Gay | 45. Ida Eustis | 81. Eileen G. Deegan |
| 12. Terry B. Hill | 46. Mena Whitmore | 82. Lisa Jochelson |
| 13. Richard Huffine | 47. Dorothy Biggs | 83. John Butsch |
| 14. Susan Korte | 48. Gloria Jean Thomas | 84. Kathryn W. Kruse |
| 15. Neal R. Axton | 49. J Gail Nicula | 85. Diane R. Schnurppusch |
| 16. Barbara S. Beverley | 50. Martha E. Terry | |
| 17. Anna C. Hall | 51. Catherine Earles | |
| 18. Anne Caputo | 52. nicole boxley galloway | |
| 19. Bonny Decker | 53. Carolina Menendez | |
| 20. Gwen Sinclair | 54. Amy Loughran | |
| 21. R. Ashley Hibbard | 55. Carol E. Ramkey | |
| 22. Jerome C. Baldwin | 56. Barbara P. Silcox | |
| 23. Anne N. Barker | 57. Cheryl Thomas | |
| 24. Priscilla Lujan | 58. Cindy Rankin | |
| 25. Patricia A. Berens | 59. Edward Metz | |
| 26. Cory Lampert | 60. Robyn C. Frank | |
| 27. Cecelia A. Petro | 61. Nikky Cogdell | |
| 28. Carol Brotman White | 62. Richard James King | |
| 29. Carol Hoover | 63. Karen Kapust | |
| 30. Evelyn Ortiz Smykla | 64. Marilyn Bromley | |
| 31. J. David Martin | 65. Sharon Lenius | |
| 32. Christopher T. Bloodworth | 66. Shirley Loo | |
| 33. Mark Murway | 67. Peggy Garvin | |
| 34. Kay Guillot | 68. Stacie Marinelli | |
| | 69. Jane Sanchez | |
| | 70. Terry Seale | |