



Special Libraries Association
FOOD, AGRICULTURE & NUTRITION DIVISION

FAN Minutes
Business Breakfast Meeting
Monday, June 12, 2000
Philadelphia, PA

Presiding:

Cindy Cantrell, Chair

Carolyn Speakman, Chair-Elect

Peter Sidney, Secretary

Linda Maddux, Treasurer

Call to order: 7:50

- 1) The **sponsorship** of Academic Press, IFIS (for the FAN Distinguished Member Award), and Cargill (for the Kathi Kohli scholarship) for the FAN breakfast and Business Meeting is gratefully acknowledged. Academic Press also donated the door *prize* (*The Encyclopedia of Food Microbiology*) to be awarded later at this meeting.
- 2) **Secretary's Report** (Peter Sidney)
Minutes from the 1999 Business Meeting were approved as distributed. They were published in the summer 1999 issue of *Food for Thought (FFT)*.
- 3) **Treasurer's Report** (Linda Maddux)
Copies are provided at each table. The balance last June was \$35,522.90. We had \$15,947.26 in income. We spent \$11,968.77 during the year. The closing balance at May 31, 2000 was \$39,501.39. The full Treasurer's Report will appear in the next *FFT*.
- 4) **Report from the Sunday, June 11, Board Meeting** (Cindy Cantrell)
 - a) The Board voted to order strawberry-shaped squeeze balls to be given as a token of appreciation to board and committee members, vendors and others who make special contributions to FAN.
 - b) The FAN discussion list will become a moderated list. This change is being made to ensure the list is not used for advertising. Pat Wilson has graciously volunteered to be the moderator.
- 5) **Archives** (Amy Paster)
 - a) The FAN archives have been moved to Penn State U. for permanent holding. Contact Amy with questions or requests for items from the archives. We may be putting out a call if Amy is missing anything. Committee chairs, please send a copy of your report to Amy for the archives.
 - b) Amy noted the Call for Participation for the 2001 USAIN Conference to be held in Raleigh, NC in April 2001.
- 6) **FAN Bulletin: Food for Thought** (Heather Moberly)
 - a) *FFT* will be published both in paper and electronically this coming year. Heather distributed a survey to all the members present regarding whether to go to distributing *FFT* electronically only. Financial considerations are behind the desire to move to exclusively electronic distribution of *FFT*. Mailing the printed newsletter is expensive and it is becoming increasingly difficult to find members who can underwrite the mailings. Members at the meeting were asked to fill out and return their surveys before leaving the meeting.
 - b) Thanks to those who advertised in *FFT*: John Wiley, Leatherhead, IFIS, BIOSIS, Chemical Abstracts Service, Research Books Inc., Michigan Information Transfer Service.
 - c) Thanks to our mailers for 1999-2000: Jim Tchobanoff -- Pillsbury, Tom Whitemarsh and Jody Patek -- Oscar Mayer Foods, Susan Shepherd -- Kelco Biopolymers.
- 7) **FAN Webpage** (Cindy Cantrell for Susan Hocker)

- The FAN web page has been moved to the SLA site (www.sla.org/division/dfan/). Send comments or suggestions to Susan.
- 8) **International Relations** (Jean-Philippe Decraene) No report.
 - 9) **Membership/Directory** (Cindy Cantrell for Susan Wilkinson)
 - a) New membership directories have been mailed out to members.
 - b) There are 325 FAN members.
 - 10) **Procedures Manual** (Larry Walton)

The Procedures Manual has been digitized. It will be sent out to officers to look at.
 - 11) **Public Relations** (Lutishoor Salisbury)

Send news, announcements, articles or other items to Luti. She will pass them on to SLA Public Relations.
 - 12) **Strategic Plan** (Pat Arnold)

There was a major rewrite of the FAN strategic plan last year. The committee will be working on some "tweaking." It will be posted on the FAN discussion list.
 - 13) **Nominating Committee** (Sue Schulz)
 - a) Slate of Nominees: Chair-elect: Anita Ezzo
Treasurer: Linda Maddux
Secretary: Peter Sidney
Directors: Janet Daly, Carolyn O'Reilly
 - b) Election of Officers. There were no nominations from the floor. The slate of officers was approved unanimously by acclamation, with Carolyn Speakman as the Chair of FAN.
 - 14) **Vendor Relations** (Stacey Lazarow)
 - a) We had our best year ever this year for vendor sponsorship! We received a total of \$10,650 from 15 donors. Five gave over \$1000. We have 8 vendors for the update.
 - b) We are putting up thank you signs at the booths of our sponsoring vendors. Be sure to thank them in person for their generous support to FAN.
 - 15) **Awards Committee**
 - a) **FAN Distinguished Member Award** (Pat Wilson)
 - i) The award is sponsored by IFIS.
 - ii) The award this year goes to Kay Mowery, University of Georgia.
 - b) **Kathi Kohli Memorial Scholarship** (Peter Sidney)
 - i) This award is provided jointly by Cargill and FAN.
 - ii) The award this year goes to John Chapman, a graduate student in the MLIS program of the College of St. Catherine and Dominican University. He has been an intern at the Minnesota Historical Society and at Cargill.
 - 16) **Door Prize:** Won by Grace Dote. *Encyclopedia of Food Microbiology*, donated by Academic Press.
 - 17) **Other Business (Cindy Cantrell)**
 - a) Please be sure to thank our sponsors. They are vital to FAN. Other divisions are having trouble getting sponsors for their programs. Ours remain loyal. Be sure to stop by their booths in the exhibit hall. Thank them in person one-on-one.
 - b) Corrections to the final program:
 - i) Wiley and Silver Platter were inadvertently left off as sponsors of the FAN board meeting.
 - ii) "Special Projects in Special Librarianship" program listed the wrong co-sponsor. It should be the Museum, Arts & Humanities Division.
 - iii) The Deux Cheminees field trip was cancelled.
 - c) Kevin Adams pointed out that the FAN Webpage Committee is working on web pages for food and agriculture resources. Kevin is working on Biotech sites. Linda Maddux is working on Nutrition. Send suggestions and their URLs to them. Other people have agreed to cover other subjects. E-mail Susan Hocker to find out who is responsible for other topics.
 - 18) **Installation of New Board**

The ceremonial mortar and pestle and the FAN chef's hat were passed to Carolyn Speakman, the 2000-2001 FAN Chair.
 - 19) **Chair's Remarks (Carolyn Speakman)**
 - a) FAN is planning to explore electronic publishing. Dick Wallace has agreed to chair the bylaws committee and look at whether we need to change the bylaws to publish solely electronically.
 - b) The SLA web page is being upgraded.
 - c) The FAN directory may be moved to the website.

- d) Planning for the 2001 San Antonio conference
 - i) Planning a Riverboat ride, possibly Monday night. Pat Arnold will be working on this.
 - ii) Joint session on GMOs with Chemistry, Environment, and BioMed. Looking for a speaker for regulatory aspects.
 - iii) International food standards program – Codex Alimentarius, Food Chemicals Codex
 - iv) Joint program on Geographic Information Systems (GIS) with Geography & Map Division. Use for identifying hazardous wastes and precision farming.
 - v) Possibly a digital journals session with Materials Division.
 - vi) Potential fieldtrip to a ranch or a food wholesale warehouse.
 - vii) Let Carolyn know if you have any suggestions.
 - e) We're looking for volunteers for committees and web contributors.
 - f) We need to look at some of our committees—need, mission, etc.
 - g) We want to integrate more information into our webpage.
 - h) Say yes if Carolyn asks.
- 20) **Announcements**
- a) Dick Wallace thanked the members for last year's distinguished member award.
 - b) Dick Wallace also mentioned that SLA is trying to increase the SLA scholarship fund and is soliciting donations. Your pocket change would be most appreciated.
 - c) Carolyn Speakman asked anyone with CE course ideas for San Antonio to let her know.

Adjourned: 8:45 AM

Minutes respectfully submitted by Peter Sidney, July 12, 2000.
