

**SLA Chemistry Division
Annual Business Meeting and Breakfast
June 9, 2003**

[Revised and Approved at 2004 Annual Business Meeting, June 7, 2004, Nashville, TN]

The meeting was called to order at 7:45 am by chair Suzanne Fedunok. The list of attendees appears below. Quorum was present.

Welcome

Suzanne welcomed all to the Chemistry division annual meeting, especially new members in attendance. Suzanne introduced David Stern, SLA Board proctor, and thanked the Royal Society of Chemistry for their continued sponsorship of the annual meeting breakfast.

Minutes

The minutes of the last annual business meeting (June 10, 2002), as posted on the Chemistry division website at <http://www.sla.org/division/dche/2002/business.pdf> were approved.

Reports from Officers

Chair

Suzanne discussed the Chemistry division primary efforts for the year. The first deals with communication and networking between annual conferences. Suzanne appointed Dana Roth & Bill Armstrong to lead this effort. David Stern, SLA Board proctor, mentioned SLA's plan to roll out "communities of practice" software that may help with this initiative.

ACTION: Bill Armstrong will follow-up to find out the software that SLA is recommending for "Communities of Practice" to see if it will impact present plan/proposal.

Suzanne described the division's second effort of the year – Strategic Planning. Suzanne recognized Marilyn Dunker, past-chair and Susanne Redalje for their efforts with understanding the division's future. More on both of these efforts will be discussed when Committee Reports are outlined.

As program planner, Suzanne spoke on the theme of our division's annual conference: Proteomics and Genomics. She acknowledged our collaboration with the Bio & Pharmaceutical Division to help make this year's conference schedule a success. She encouraged all to attend our division planning (see schedule for full list of programs).

Chair-Elect

Marion Peters, Nashville Program Planning, put a call out for volunteers for presenters, speakers, & moderators for 2004 conference. Please sign-up now to help make Nashville a success. Marion also described efforts with the Materials Research and Manufacturing Division, with perhaps a historical perspective of materials and current issues session. Because of this new collaboration, there is an opportunity for involvement with other research societies & new sponsors. Besides the traditional programs like the vendor

roundtables, a session on the Cambridge Structural Database is a possibility. Marion suggested that corporate chemistry librarians should contact her for any potential topics/presentations they would be interested in attending. Lots of slots are still available. Marion also reminded us that the Nashville conference will be a “contained” conference so all sessions, along with exhibitors, will be in one place.

Treasurer

Ted Baldwin, Treasurer, showed that our division is in solid financial standing. 3 reports were submitted. As of May 31, the division has \$40,668.61 compared to \$42,330.80 in 2002. We are a little down from last year, but can definitely fund all projects coming up. He commented that the New York conference was expensive, that our CE courses were so successful that they helped defray this cost. Ted also showed that we have \$4500 in sponsorships this year, same as last year.

Committee and Task Force Reports

Professional Development

Judith Currano announced our CE courses for this year. The instructors had decided that 4 hours was too short for 1 course, so it is now split into two courses. “Chemistry for the Non-Chemist Librarian” had 25 participants, and “Chemical Information Sources Requests & Reference” had 21. There is an opportunity to extend the course from 4 hours to 1 full day.

Presentation of the 2003 Marion E. Sparks Award

A brief overview on Marion E. Sparks (more info can be found at: Svetlana Korolev, was called to present the 2003 Marion E. Sparks Award to Stewart Curry, University of South Carolina. Svetlana presented him with a certificate of achievement and a stipend of \$1500 to defray the cost of attending this year’s conference. Stewart thanked the Division for this award and thanked everyone for their kind words and advice and helping him find with was at the conference. Suzanne thanked Svetlana for handling the process for this professional development/mentoring award.

Membership

Suzanne reported that our membership is still going strong.

Archives

Sylvia O’Brien, archivist, announced that she has inventoried 3 boxes of archive content, and plans to purchase a number of acid-free boxes for better storage. She also announced that she would be requesting members to review their own files for specific content. More on this will be announced in the Sci-Tech News, our website, and discussion lists.

Webmaster

Teri Vogel put a plug in for volunteers. If anyone is interested in helping with the website, to please contact her. She reported that all 2002 conference details had been uploaded. She reorganized the upper layer of basic indexing. A 2003 conference page has been created and was heavily used. She also mentioned that she tracked “Calls for

Papers” and posted this information on our website. 2001 conference details will be posted, along with all the new content coming from the 2003 conference. Teri has some ideas to help with the website, like adding job announcements, and fun links, but she hopes that members come forward with any other suggestions or feedback.

ACS/ASIST

Reports will be posted in the newsletter.

Mentoring

Loren Mendelsohn reported that 5 papers from the 2002 Tri-Society Symposium would be published in an upcoming issue of the *Journal of the American Society of Information Science & Technology* (JASIST). Many were newcomers to publishing so much of his time was spent coaching & mentoring them on publishing. Loren also contacted a few members requesting mentoring or advice, and he has a few thoughts proposed to the board that will be explored. If any members wish to help in this area, please contact Loren.

Nominating

Marilynn Dunker, along with Nancy Simons & Bartow Culp, presented the slate of candidates for 2003/2004:

Chair-Elect: Dawn French, Millennium Chemicals

Secretary: A. Ben Wagner, State University of New York at Buffalo

There being no further nominations from the floor, it was moved and seconded to accept the slate. Motion carried.

Virtual Meeting Project

Bill Armstrong spoke about plans for networking and further communication between conferences. A virtual or web conference is being considered for 2004. Bill noted that he could present conference materials for members who couldn't attend this year's conference. An immediate plan is to post 2003 conference programs a beta-test.

Strategic Plan

Marilynn Dunker and Susanne Redalje reviewed the Chem Division Survey results. Strategic Planning isn't such an exciting topic, but is one of the most important for the future of our division. They both agreed that there need to be more people incorporated in the process. They thanked all for their participation in the survey. Approximately 29% of our membership participated. This survey revealed many opportunities for the future, and for more involvement. Marilynn & Susanne recognized Sandy Plisch & Tina Chrzastowski for their assistance with the survey design. They noted some technical difficulties but felt that it showed people wanted to participate effectively. All results will be posted on the website in full detail. (see link)

<http://www.sla.org/division/dche/Strategic/dchesurveyresults.html>

Also, the current strategic plan is on our website. <http://www.sla.org/division/dche/strategicplan.html>. If you review the old plan, we didn't do such a great job on communication and members revealed this in the survey. Many miss the print newsletter. The electronic newsletter is not such a success and needs some work. The survey was a start in understanding our problems, but strategic planning should be a continuous process. We have done some things fairly well. Many of our members like our poster sessions, but there are still many opportunities for professional development. Marilyn & Susanne encourage members to review this area of the statistical results as many of the members took time to answer this question. All volunteers were passed on to Marion. There were many people who didn't write in their name. To be sure, please contact Marion with your willingness to help in any way.

The Strategic Plan should be a living document that is used, reviewed and interactive each year. One thing that hasn't been done too well is follow-up on goals and actions between meetings. Perhaps an SLA discussion list for specific issues should be created instead of using CHMINF-L for these types of topics. It would ensure that we hear from many people. Perhaps the software SLA is recommending (Communities of Practice) might be good for this. The goal of strategic planning is to meet the needs of our members. If we're not meeting your needs, then the division needs to understand what to do so that they are met.

If any members have questions or comments about this survey, or wish to help with any initiatives, please contact Marion, Marilyn or Susanne.

Program Planning – Nashville

Marion Peters discussed the program plan for Nashville. Info Literacy will be explored in more detail so that SLA is more active in this area. Marion requested members to participate in this area. She noted using our website to have electronic links to information on literacy. If we mount it, other "potential" chemistry members can use.

Dana thanked our sponsors, especially the Royal Society of Chemistry for their continued sponsorship of the annual meeting breakfast, and encouraged all members to thank all of our sponsors at our events.

Other Business

Marion commented on the Branding Task Force and upcoming vote on the name of our organization. David Stern reviewed the process of the vote with members, and reiterated the need to have a voting card to place your vote at the business meeting.

Adjourn

There being no further business, the meeting adjourned at 8:50 am.

Respectfully submitted,

Denise Callihan

Secretary

July 13, 2003

List of Attendees:

A Ben Wagner
Amy Watson
Ann Bolek
Beth Blanton Kent
Brian Steinmetz
Dana Roth
Denise Callihan
Donald Miles
Erja Kajosalo
Bartow Culp
John Tebo
Judith Currano
Loren Mendelsohn
Luray Minkiewicz
Erin Lanham
Marilynn Dunker
Marion Peters
Nancy Simons
Sandra Plisch
Susanne Redalje
Suzanne Fedunok
Sylvia O'Brien
Teri Vogel
Bill Armstrong
Robert Parker
Ted Baldwin
Stewart Curry
Kathy Whitley
Ann Eagan