

**SLA Toronto Chapter Executive Board Meeting Minutes  
October 8, 2008 @ 12:15 p.m.**

**PwC Management Services LLP  
145 King Street West, 11th Floor**

**Attended:** Daniel Lee, Claire Lysnes, Faye Mitchell, Jan Moffatt, Joy Shanfield, Britta Charbonneau

<b>Agenda Items</b>	<b>Motions &amp; Action Items</b>
<p><b>1. Welcome and approval of agenda</b>  <b>Addenda to Agenda:</b> New Information Professionals Coordinator Position</p> <p><b>Motion:</b> Approve today's agenda.</p>	<p><b>Claire</b> – motion for approval of today's agenda with addenda</p> <p><b>Britta</b>– seconded  <b>All</b> – approved</p>
<p><b>2. Approval of minutes from September 17, 2008 meetings</b></p> <p><b>Motion:</b> To approve September meeting minutes as amended.</p>	<p><b>Motion:</b> To approve September 17, 2008 meeting minutes.</p> <p><b>Joy</b> – motion for approval of September minutes</p> <p><b>Claire</b> – seconded</p> <p><b>All</b> – approved</p>
<p><b>3. Questions and comments arising from submitted reports</b></p> <p><b>Re: Director's Report – No comments on posted report.</b></p> <p><b>Re: Membership Chair's Report</b>  <b>Claire</b> reported that there had been no new reports received from SLA Headquarters. She did receive a New Members list from August 2008 from Vernon and the update to September 2008 will be available next week. Lapsed Members report has not been received. Number of members is in the 400 range as of July 2008.  <b>Claire</b> did not get the full roster of members and will follow up to get this list. <b>Joy</b> commented that the full roster list would be useful to Registrars but realized the importance of the security issue.</p> <p><b>Daniel</b> said that the best place to look for members is the SLA Headquarters directory that is online, even though you can only view 10 members at a time.</p> <p><b>Re: Secretary's Report (see posting).</b></p>	<p><b>Action Item:</b>  <b>Claire</b> to follow up on receipt of full roster of SLA Toronto members from SLA headquarters.</p>
<p><b>4. Old Business</b>  <b>Review of Action Items</b></p> <p><b>Daniel</b> said the time has passed to contact Nancy Sansalone of SLA Headquarters to question the allotment. Now the number of members has been submitted and the cheque is issued. The allotment is based on 360 members.  <b>Claire</b> mentioned the discrepancy i.e. 390 members in December 2008 and 366</p>	

<p>on January 10, 2008. Is this just a normal membership fluctuation?</p> <p><b>Volunteers</b>  <b>Daniel</b> wants Executive Board members to post their ideas to engage volunteers in the SLA Toronto Chapter activities to the wiki for discussion at the next meeting. <b>Joy</b> wondered if there is a way to improve skills at event planning. Next year <b>Heather Wilson</b> might be willing to help. We need to get people from the expertise pool to help new volunteers. The problem is that there are only a certain number of volunteer positions.</p> <p><b>Review Association Action Deadlines</b> – Nothing pending.</p>	<p><b>Action Item:</b>  <b>Board members</b> post ideas for volunteer activities to the wiki.</p> <p><b>Action item:</b>  <b>Board members</b> to brainstorm ideas for projects.</p>
<p><b>Annual General Meeting (Date is slated for Nov. 5) (CASLIS and U of T has an event Nov. 5)</b></p> <p><b>Daniel</b> asked for comments regarding the AGM event. The venue will be at Bay and Dundas on the 3<sup>rd</sup> Floor. There is a meeting area as well as an open area. It will be a chocolate tasting along with the Annual General Meeting.</p> <p>More details will be available once the presenter and location have been finalized.</p>	<p>I</p>
<p><b>Past President position on the Board</b>  <b>Joy</b> wanted to make it optional for the SLA Toronto President who is concluding his/her term to attend Executive Board meetings the next year so the Executive could make the transition to a new Board smoother and tap into the Past President's expertise.</p>	<p><b>Motion:</b> Revive the Past President position as an ex-officio (non-voting) member of the Executive Board of SLA Toronto.</p> <p><b>All -- Approved</b></p>
<p><b>Student Awards</b>  <b>Gayle Gossen</b> is looking into the University of Western Ontario incident surrounding a previous membership award. Student awards are given to students at Seneca, the University of Waterloo and the University of Toronto. The problem arose as to whether the SLA membership awarded to the students was a student membership worth approximately \$35 or a full SLA membership worth about \$160. <b>Daniel</b> proposed the following motion so that there will no longer be an issue.</p> <p>Motion: Beginning in 2009, all student award winners are entitled to a student level membership or the equivalent amount toward a full SLA membership.</p>	<p><b>Motion:</b> Beginning in 2009, all student award winners are entitled to a student level membership or the equivalent amount toward a full SLA membership</p> <p><b>All -- Approved</b></p>
<p><b>Wiki porting project (create accounts)</b>  <b>Daniel</b> said that beginning with the November Executive Board meeting reports are to be made to the new WIKI space. He said to go to wiki.sla.org and create an account. Try to get into the account before the next meeting. This WIKI is part of the Innovation LAB and is just on a different platform</p>	<p><b>Action Item:</b>  <b>Board members</b> to create an account at the new SLA wiki and post reports if needed.</p>
<p><b>23 Things Project</b>  Completing this SLA project has been extended to December 15, 2008. Students Gillian Horwood and Julia Brewster have been working to get people to sign up at the local level. Currently there are 10 people signed up. Sign up on the wiki if you are interested in being part of this project.</p>	
<p><b>Holiday Social</b>  <b>Daniel</b> has received a cheque from Alacra for \$750 toward the Holiday Social.</p>	<p><b>Action Item:</b>  Look at the pricing model for the</p>

<p><b>Daniella Serban</b> of CASLIS will organize this function. SLA Toronto will handle the Registration. The cost will need to be discussed with <b>Michele Melady</b> of CASLIS and the FIS Alumni. There was a discussion about how much to charge for this event. <b>Claire</b> suggested that the charge be the same as the charge for the Holiday Social in 2006.</p> <p>Once the admission price has been determined, registration will be open.</p>	<p>Holiday Social in 2006 and discuss the charges with <b>Michele Melady</b> of CASLIS and <b>Claire</b> from FIS Alumni.</p>
<p><b>Strategic Plan</b>  <a href="http://uploads.speakerconcerge.com/sla/handouts/documents/handout_39300.pdf">http://uploads.speakerconcerge.com/sla/handouts/documents/handout_39300.pdf</a>  <a href="http://wiki.sla.org/display/CIBWiki/Strategic+Planning">http://wiki.sla.org/display/CIBWiki/Strategic+Planning</a>  Not discussed at this meeting but will be discussed at the AGM.</p>	
<p><b>5. New Business</b>  <b>Partners in Technology Event</b>  <b>Daniel</b> reported that this event went off well although they were underwhelmed with registrants. The venue and the food were amazing and the speeches were good. The sponsors, XPI and CEDROM, were happy with the event. <b>Daniel</b> suggested that next time the event should be in a Roundtable format. He suggested to <b>Joy</b> that she consider the original intent of <b>Jane Dysart's</b> RT to discuss technology development with a sponsor and add this to the agenda for next year.</p>	
<p><b>Northern Exposure to Leadership Institute Announced</b> (February 26<sup>th</sup> to March 3<sup>rd</sup>, 2009 – Nominations must be received by November 30, 2008)  <b>Claire</b> will put a notice in the next Courier. <b>Daniel</b> and <b>Claire</b> both attended this workshop which is supported by SLA. They both agreed that more corporate librarians need to attend as there were mostly academic and public librarians. It is to provide a foundation for upcoming leaders.  <b>Daniel</b> said that SLA Toronto should support a Special librarian to attend. <b>Claire</b> will look into finding candidates as the application is due by November 30, 2008. The Chapter paid \$2,000 toward this event. The attendee agrees to be on SLA Toronto Executive Board as President Elect. The Institute is held in Emerald Lake, B.C.</p>	
<p><b>New Information Professional Coordinator position</b>  <b>Claire</b> said that they are looking for a backup coordinator for this position as Laura Warner wants to continue this role while on leave to stay involved with SLA Toronto chapter. There are only 3 events per year. So she and a backup could manage this.</p>	
<p><b>6. Next Meeting and Adjournment</b></p> <p>Next meeting is November 12, 2008</p> <p><b>Upcoming Events:</b>  Annual General Meeting on Wednesday, November 12, 2008 at One Up Restaurant and Lounge (<a href="http://www.oneup.ca">http://www.oneup.ca</a>) 130 Dundas Street West at 5:30.</p>	<p><b>Next meeting and location:</b>  November 12, 2008 at 12:15 pm at PwC Management Services LLP 145 King Street West, 11th Floor</p> <p><b>Daniel</b> – motion to adjourn  <b>Claire</b> – seconded  <b>All</b> – approved  Meeting adjourned @ 1:20 pm.</p>