

**SLA Toronto Chapter Executive Board Meeting Minutes
May 14, 2008 @ 12:15 p.m.**

Conference Call at 416-642-6439

Attended: Daniel Lee, Faye Mitchell, Jan Moffatt, Joy Shanfield, Britta Jessen

Absent: Claire Lysnes,

Agenda Items	Motions & Action Items
<p>1. Welcome and approval of agenda</p> <p>Motion: Approve today's agenda.</p>	<p>Joy– motion for approval of today's agenda</p> <p>Britta– seconded All – approved</p>
<p>2. Approval of minutes from April 9, 2008 meeting</p> <p>Motion: To approve April meeting minutes.</p>	<p>Britta– motion for approval of Oct. minutes</p> <p>Faye– seconded</p> <p>All – approved</p>
<p>3. Questions and comments arising from submitted reports</p> <p>Re: Director's Report</p> <p>Daniel reported that all Student Sponsorship Fund pledges have been honored. Faye added that the last sponsor to donate doubled their donation due to their lateness. Joy asked if these sponsors can be publicly acknowledged. Daniel responded by saying he would include the names of the sponsors in the President's Letter section of <i>The Courier</i>.</p> <p>Britta is following up with the contact at Jim Clifford Moving Services about the banner ad. She feels the contact is not clear about the concept and purpose of this ad. They left their telephone number so Britta will clarify things.</p> <p>Daniel was glad to see the membership numbers as reported by Claire, the Membership Chair. There are 6 new individual members and 1 new organizational member since the last update for a total of 409 members.</p> <p>Daniel reported that he attended the last SLA Board of Directors meeting and that the Association Membership System is on track and that Board members are eager to get it up and running efficiently for the membership.</p> <p>Daniel joined Gillian Horwood and Julia Brewster, student winners of the FPInfomart Student-to-Conference Award, at a breakfast at Sutton Place where the FPInfomart's Vice President of Product Development announced their names. Both students are excited about attending the SLA Conference 2008 in Seattle and are looking forward to helping with SLA Toronto Chapter activities next year.</p> <p>Daniel affirmed the online registration procedure for SLA Toronto events. As soon as a Registrar has been assigned for the event, online notice and registration should be available.</p>	<p>Action: Daniel to highlight Student Sponsorship Fund in the President's Letter in the next issue of <i>The Courier</i>.</p>

<p>Daniel reminded Board members to be extremely sensitive about their communications with vendors and sponsors. Be sure to find out who should receive information and follow up if there has not been a response within a reasonable time period.</p> <p>Re: President-Elect Report</p> <p>Joy said matching sponsoring Partners with events is balancing out. She said it was good that they are able to choose their event.</p> <p>Joy reported that Claire was reviewing the list for Volunteer Appreciation Day and determining the membership status to volunteers. Of 60 names, 11 or 20% were not SLA members. There is no contact information for 6 of the 60 listed volunteers. Joy asked to contact Pam Casey, SLA Discussion List Administrator, to see if she may have more information and then will send the most updated volunteer list to Daniel.</p> <p>Re: Membership Chair's Report</p> <p>Claire posted a detailed report of Membership Reports from SL:A Headquarters on the Wiki.</p> <p>Re: Membership Chair's Report</p> <p>See Britta Charbonneau's report on the Wiki.</p> <p>Re: Treasurer's Report</p> <p>See Wiki</p> <p>Re: Event Coordinator's Report</p> <p>N/A</p> <p>Re: Secretary's Report</p> <p>No new items to report.</p>	
<p>4. Old Business Review of Action Items</p> <p>The issue of survival of the Canadian Health Network (CHN) is closed.</p> <p>Nothing outstanding to discuss about the Banner ads.</p> <p>Daniel reviewed and commented on several of the upcoming Events.</p> <ul style="list-style-type: none"> ➤ The booking for the Joint Holiday Social with CASLIS has been completed. Daniel confirmed this with Daniela Serban, President of CASLIS and Michele Melady. The Joint Holiday Social will take place on Wednesday, December 3, 2008. 	<p>Action Item: Daniel will announce the schedule of upcoming Events to the membership in July.</p>

<p>A tentative speaker has been selected for the AGM, however, there needs to be more discussion about this.</p> <p>Joy will get the list of other Associations that may join us for the Holiday Social. Daniel will contact them about attending. Michele and Daniela from CASLIS were open to including other groups. TALL members could be asked to attend even though TALL would not be an official partner. Joy suggested contacting Helen Katz of the OGLC (Ontario Government Libraries Council).</p>	
<p>New Event – Joint Summer Social</p> <p>Greg Barber is looking at dates in August for the annual summer event with CASLIS. It will probably be at the Bedford Academy on Prince Arthur Ave. like last year.</p> <p>Revised Event Schedule</p> <p>Daniel had emailed a tentative Event Schedule for the rest of the year to Board Members.</p> <ul style="list-style-type: none"> • May 21, 2008 - Click U Live! Social Networking Tools Inside the Organization Intranets -- Organizer/Registrar: Kathy Coorsh -- Sponsor: LexisNexis • * May 25-28, 2008 - CALL Conference in Saskatoon • * June 15-18 - SLA Conference in Seattle There are 25+ people going to this Conference. This includes the two student award winners who could possibly volunteer. * June 16, 2008 - Canadian Reception -- Co-Sponsors: CEDROM and Swets Organizers: Heather Wilson and Claire Wollen Daniel told Claire and Heather to pick volunteers for the Reception. • July * No events planned • * August, 2008 - Joint Summer Social with CASLIS -- Organizer: Greg Barber • * September 11, 2008 - Click U Live! Best Practices for Setting up a wiki Organizer/Registrar: Mei Tan (Tentative) -- Sponsor: LexisNexis Location: MaRS Centre, 101 College Street, Room CR-5 Visualization Faye will contact Mei in July to confirm her as Registrar. • * September 18, 2008 - Partners in Technology Present -- Organizer: Laura Knapp -- Sponsor: CEDROM/XPI Speakers: CEDROM/XPI Location: Toronto Board of Trade Faye indicated that Heather Brunstad may be available to act as Registrar for this Tech Event. • * October 8, 2008 - Click U Live! The Year in Web Searching: News, Updates, and Changes at Google, Yahoo!, Live, and More Organizer/Registrar: Shelley McBride (tentative) -- Sponsor: Dow Jones Location: Ontario Legislative Assembly, Committee Room 2 • * October 15, 2008 - CBC Library Tour with Victoria Goodfellow Organizer: Lisa Dauvin 	

<p>The details for this event have been confirmed with Lisa Dauvin of the CBC.</p> <ul style="list-style-type: none"> • *November, 2008 - SLA Toronto Annual General Meeting. Joy and Daniel are still working out the details for this event. • *December 3, 2008 - Joint Holiday Social with CASLIS Location: Arts and Letters Club (14 Elm Street, Toronto) A sponsor is still needed for this event. <p style="text-align: center;">*****</p> <p>Daniel said that this slate of Events will be posted on the website as one announcement to the membership in July.</p> <p>Commentary on Other Events:</p> <ul style="list-style-type: none"> • Details for the Volunteer Appreciation Event have not been finalized. • There will be an event with the Canadian Public Relations Society (CPRS). This will be a CPRS event that SLA Toronto members will be invited to. Daniel suggested that maybe we could add this as a regular joint event with CPRS. • The Hollywood Librarian Showing of <i>The Hollywood Librarian</i> has been mothballed because OLA (Ontario Library Association) is showing it at Ryerson in a small viewing room. Also, the producer has been having some financial difficulties. Daniel wanted it shown in a regular theatre setting to attract a large crowd and make an impact. It may be done next year. • Cross-Border Shopping Event This event was proposed by Sandy Iverson and may still be viable <p>Joy said that the first two weeks of September or two weeks in November were open for the Volunteer Appreciation event. Daniel suggested that Joy as President-Elect might want to do it in her year as President and hold it in January 2009. Faye said that weather may be a factor affecting attendance in January so it may be better to schedule this event for November.</p> <p>Daniel and Joy are still discussing the details for the AGM – date, speaker, location, etc. Connie Crosby will help with the event and has suggested a speaker. If her speaker is chosen, he may not charge us. Speakers' fees are sensitive. Some get paid for their travel; others may just receive an honorarium. Daniel noted that SLA Toronto has the money to bring in high profile people. He will follow up with more information at the next meeting.</p>	
<p>5. New Business</p> <p>Note: SLA Conference 2008 -- Seattle</p> <p>Daniel announced that SLA is going to use the tool, Twitter, for people to communicate with the membership about Conference activities. It will be a good way to experience the Conference for those members unable to attend. It is a tool similar to instant messaging. Communicating is referred to as microblogging as there is a word limit to postings. Go to twitter.com and register. This is open to everyone during the Conference and there will also be an archive. Daniel will post a notice to SLA Toronto on how to sign on and use Twitter</p>	<p>Action Item: Daniel to post a notice to SLA Toronto membership about Twitter and accessing SLA 2008 Conference notes.</p>

<p>6. Next Meeting and Adjournment</p> <p>June 11, 2008 at PwC Management Services LLP 145 King St. W., 26th Floor Meeting Room</p> <p>Upcoming Events: SLA Annual Conference 2008 June 15, 2008</p>	<p>Joy– motion to adjourn Daniel – seconded All – approved Meeting adjourned @ 12:59 pm.</p> <p>Next meeting & location: June 11, 2008 PwC Management Services LLP, 145 King St. W., 11th Floor, 12:15 - 1:30pm</p>
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