

**SLA Toronto Chapter Executive Board Meeting Minutes
March 12, 2008 @ 12:15 p.m.**

PwC Management Services LLP
145 King St. W., 26th Floor Meeting Room

Attended: Daniel Lee, Britta Charbonneau; Faye Mitchell, Jan Moffatt, Joy Shanfield, Claire Lysnes via Telephone

Agenda Items	Motions & Action Items
<p>1. Welcome and approval of agenda</p> <p>Motion: Approve today's agenda.</p>	<p>Joy – motion for approval of today's agenda Claire – seconded All – approved</p>
<p>2. Approval of minutes from February 13, 2008 meeting</p> <p>Motion: To approve February meeting minutes as amended.</p>	<p>Claire – motion for approval of February minutes Faye – seconded All – approved</p>
<p>3. Questions and comments arising from submitted reports</p> <p>Re: Director's Report General Comments by Daniel Lee. When putting reports on the WIKI if you can link to another item or page link to it so readers have more information. e.g. THECOURIER creates a link. For more information on ways to create a link, consult the WIKI instructions. Daniel pointed out that the next issue of <i>The Courier</i> will have historical articles about the founding of the Chapter that were sent by the Chapter Archivist, Nathan Loeppky. These will be posted in full text format as a lead up to the 100th anniversary of the Chapter. There will need to be a history written for the Chapter for the period 1980 to the present. This should be started in the Chapter's 99th year. Daniel suggested that Joy line up a writer for this project.</p> <p>Daniel announced that Past President Martha Foote's father passed away the previous week. A card of condolence was sent to Martha on behalf of the Chapter.</p> <p>Re: Membership Chair's Report – Claire Lysnes The SLA Toronto membership roster was received in February 2008. Claire and Daniel noted that the membership figures are not reliable. Claire said that the focus of her efforts as Membership Chair this year is to have reliable membership figures. The most recent total would indicate that the Chapter had lost 150 members. Claire will keep pursuing this issue with the Membership Coordinator at SLA Headquarters before the Chapter receives its operating allotment which will be based on membership numbers. There are several issues. What constitutes a "lapsed" membership? Is this failure to renew in the last month, 3 months or 6 months? Claire also pointed out that with the new AMS system there is no way of knowing who the student members are. She will approach the Membership Coordinator at Headquarters one more time as she currently has not been responding to email inquiries from Claire and other Chapter members. It may be necessary to take these concerns to a higher level at Headquarters.</p>	

4. Old Business

Review of Action Items

Daniel reviewed SLA's Action deadlines and said that there is nothing coming up in the near future. However, in April we will need to contact Seneca, Western and the University of Toronto to get names for the annual Student Awards.

Advocacy Assistance for CHN closure.

Update - Signatures went on the petition which has been forwarded to Ottawa for further action.

Executive Board Meeting Attendance

The issue of whether Board members should pay to attend all SLA Toronto meetings or attend some meetings free is still under discussion. This item will be placed on the Agenda for the April meeting. **Daniel** will draft a policy document and Board members will be asked to vote on it.

Toronto Talks

Britta had tried to find the appropriate contact at Toronto Talks in order to add a link to our site on the Toronto Talks site but was unable to find the right person. This responsibility has now been passed to **Pam Casey**

Student Sponsorship Fund

In the next month or so, Daniel will be approaching people to contribute to the Student Sponsorship Fund.

Click U Live! Final Schedule for 2008

Faye said that 4 out of 5 Click U events have Registrars. Daniel has updated the Virtual Seminar page. The seminar on March 5, 2008: *Creating Indexes on Web Sites and Intranets* went well. Daniel is working with Laura (Anderson of MaRs) to find a laptop for the next seminar.

Events

The Tech event – Partners in Technology is scheduled for April 17 or 24, 2008. This will supercede an event for International Special Librarians' Day and will be co-sponsored by CEDROM-SNI and XPI. XPI will also sponsor an event in the Fall.

The Hollywood Librarian, Anne Seidl, is in Europe. Eastern Canada's Chapter obtained a DVD copy and had a screening in a small meeting room. Daniel prefers the reel copy of *The Hollywood Librarian* so that it can be shown in a movie theatre. There may be a few showings in a small theatre. It will be easy to get a sponsor for this event. Suggestions for a location were the Isabel Bader Theatre at the University of Toronto or a party room at a condo. This should be a big event for SLA Toronto Chapter.

Canadian Reception in Seattle

Heather Wilson and **Claire Wollen** have taken over organization of the Canadian Reception at the SLA Conference 2008 in Seattle, WA which takes place on Monday, June 16, 2008 at 5: 30 pm. CEDROM-SNI and Swets are sponsoring. The date has been confirmed. The room is booked. All that is left is settling on the menu.

Daniel to draft a policy statement on payment requirements for attendance by Executive Board members at SLA meetings

<p>5. New Business</p> <p>Bios for the Courier Reminder: Daniel reminded members of the Executive Board that their biographies are needed for the next <i>Courier</i>. The deadline for submission is Friday, March 28, 2008. The intent is to increase the Board's visibility to Chapter members.</p> <p>Faye asked if there were biographies done previously for reference. Daniel said to look at <i>Courier</i> articles. Laura (Knapp) had biographies done in 2005. Discussion of Executive Board member photos will take place at the next meeting.</p> <p>Ethics Ambassador Jill Strand of the SLA Minnesota Chapter contacted Daniel about submitting the name of a volunteer from SLA Toronto Chapter for a new program called the Ethics Ambassador Program. Each chapter would have a point person to address ethics in relation to the information profession. Once a volunteer is found, their name should be sent to SLA Headquarters. There may be a Town Hall for the membership on Ethics and the Information Profession. Daniel will send out information and a call for a volunteer to be Ethics Ambassador on the SLA discussion list to determine interest. The Executive Board will decide on the volunteer. Claire wondered about this initiative and suggested that this may be SLA's move to a "Code of Ethics" of the Information Profession.</p> <p>FPInfomart Student to Conference Award 2008 This year SLA Toronto had 11 applicants for 2 awards. With FPinfomart's generous support, two students will receive \$1,500 grants to attend the SLA Annual Conference in Seattle, Washington, from June 15-18, 2008. Gillian Horwood and Julia Brewster were recently chosen as the award winners. Both winners were selected based on the strength of their resumes as well as statements they submitted detailing what they hoped to gain from the conference experience.</p>	<p>Daniel will send out information and a call for a volunteer to be Ethics Ambassador on the SLA discussion list to determine interest</p> <p>Daniel to announce the winners of the FPInfomart Student to Conference Award 2008</p>
<p>6. Next Meeting and Adjournment</p> <p>Next Meeting at PWC Management Services, 145 King Street West on Wednesday, April 9, 2008.</p>	<p>Jan – motion to adjourn Claire - seconded All – approved Meeting adjourned @1:30 pm</p>