

SLA Executive Board Meeting  
October 12, 2005; 12 noon  
Faculty of Information Studies, St. George Street

Attended: Laura Knapp, Helle Arro, Daniel Lee, Joy Shanfield, Pam Casey, Martha Foote  
Regrets: Helen Kula  
Guests: Lawrence Stewart (student, FIS)

1 -- Agenda

Laura added, under New Business, Janice Lachance, and Ex Libris November 7 event. Agenda was approved.

2 – Minutes

Laura's corrections to first draft of minutes were incorporated in the version re-sent to Executive before the meeting. There were no further corrections or amendments, and the minutes were approved.

Daniel did not receive the minutes that Joy sent recently, and she will look in to correcting the personal email address she is using.

3 – Questions arising from submitted reports

A – Virtual Seminars – Laura asked about a cut-off date for the membership survey on preferences for Virtual Seminars, and Daniel said that there was none. Twenty-five replies were received to date, with the December 7 seminar highest in popularity, and the one for December the lowest rated. He recommends going with the top three choices, but we are only going to provide two before the end of 2005. It is possible to use (log on and sign in) other seminars on an individual basis, within the copyright arrangement.

B – Membership Sponsorship Fund (Pam's report) – Pam has accepted Therezia's application for this role, and her membership application now needs to be processed. Pam will write up and document both the process of becoming a member and how membership sponsorship will work. She will put Therezia in touch with Helen Kula as volunteer for programming.

C – Logo change on web site – Daniel needs an Executive vote to approve changing the web site to incorporate the logo created for June Annual Conference in Toronto. It should not be hard to do, as there are links to various formats of the logo on the corporate web site. It was agreed that this should be implemented for the start of the next Chapter year, January 1, 2006. Pam was advised to work towards actively involving the new members who signed up prior to the Conference, rather than running a Fall Membership Campaign. She will also go after persons whose membership is nearing expiry.

4 – New Business

A – Volunteers for 2006 (Martha)

Martha said that she is having trouble getting people who are already in the Volunteer Pool to do anything. She described the response to her phonecalls as 'underwhelming', and points out that many names in Pool are as yet untapped.

Rong Wu offered to organize two Virtual Seminars, Jan Moffatt and Iana Georgieva-Kaluba to do one each. Alan Harnum is on board to assist with these events. The names will all be provided to Helen.

One more volunteer is needed for the Courier (newsletter). Jennifer Burns from BMO will write the New Members column.

The Secretary position on the Board is still open, and a possibility to fill it is Tylene Reaume. Daniel will take on Public Relations. Joy has accepted the position of Treasurer. Heather Ritchie will be Director, but cannot attend any evening meetings. Martha is open to suggestions from the Board for the open positions.

Sandra Keyes intends to get the member group in Waterloo together on a quarterly basis, even if there is no formal programming for them. She is in touch with students at UWO – GLIS, and will ensure that they feel welcome to attend.

Martha will email all volunteers to confirm the positions that they accepted, as well as those who are in the Pool but not yet active in roles.

#### B – Leadership Summit (January 2006, Houston, Texas)

Without Daniel Lee's knowledge, Executive members were polled and overwhelmingly supported a decision to send him to the Leadership Summit. Daniel now knows, so it is official. The document that our Board submitted about technology is likely to be on the agenda at this meeting, and there is no one better than Daniel to clarify our position to them.

#### C – Submission to corporate headquarters about technology –

Laura sent the submission because the opportunity arose out of the position the Board took on the e-vote. Janice Lachance and Pam Rollo both contributed to the response. Juanita Richardson stepped in and advised the Chapter that the appropriate channel for these expressed concerns is the Cabinet Office.

It is not as clear what they intend to do about Quicken. They point out that web site matters should not be criticized because they are done by volunteers. We would have assumed that they were using a consultant, or provided proper direction for any volunteers carrying out headquarter instructions.

Next steps for the matter at Headquarters are:- take it up in a Board Meeting; report to Chapter Cabinet when it next meets in January 2006.

Martha said that she knew nothing of the submission before Laura sent it out, and that she was somewhat blindsided by it. Laura apologized, explaining that she had a very small window of time in which to get it out. Daniel helped her to get the points together. Daniel has just been nominated for the National New Vision Task Force, his second appointment, and he wonders whether technology will support the Task Force's work. Among our members, Gayle Gossen is chairing another Task Force, and Pam Casey and Dave Hook are both sitting on Chapter Committees.

Janice Lachance wants to come up to Toronto to see us at her expense. Executive agreed that not to try to arrange a Chapter event around her visit. It would suit us best if she could come up in the week of the December Annual General Meeting (AGM), and that invitation will go out. The Executive will invite her to lunch on the day of the AGM or whenever she is here.

#### D – Other new business–

Chapter will sponsor a representative from each of the library schools for each event. They could pay in advance as do others, and be reimbursed afterwards. Martha thinks that it should be open to all students, and not restricted to members of the student executive.

We have been invited to attend the November 7 Ex Libris meeting. Laura is unable to attend. This group of retired librarians will be addressed by Vivienne Monty and Ken Sederington, a children's librarian, whose topic is the art of storytelling (children's librarian). Helle was invited to attend, but is not sure yet whether she is about to.

Helle was asked to send former budgets to Board in preparation for discussing budgets at the December 7 meeting.

Upcoming events were discussed. Laura proposed that we ask Frances McManus to talk give us her talk on developing a classification scheme for records, and this could be scheduled in February or March. Details will be passed on to Helen after a date is established. There are no Chapter events pending other than the two Virtual Seminars and the AGM, all in December. Mark Schruett is working on a repeat of last year's technology programme, and this may take place near the end of November.

Meeting was adjourned at 12:50 pm.

Next meeting: Wednesday, November 2, 2005