



## Protecting Library & Archive Collections: Disaster Preparedness, Response & Recovery

Part 1: Planning & Response – 9:00 a.m. – 4:00 p.m.

Richmond: Monday, May 4, 2009 – Richmond Public Library

Oroville: Tuesday, May 5, 2009 – Butte County Library

Part 2: Recovery & Training – 9:00 a.m. – 4:00 p.m.

Richmond: Monday, June 1, 2009 – Richmond Public Library

Oroville: Wednesday, June 3, 2009 – Butte County Library

Sponsored by Western States & Territories Preservation Assistance Service (WESTPAS)

**Workshop instructor:** Julie Page is the Co-Coordinator of the California Preservation Program & WESTPAS

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The “Protecting Library & Archive Collections” workshops are presented in a 2-part sequence to produce the following outcomes for disaster preparedness activities:

- Complete a disaster plan by the end of Part 2.
- Learn how to train staff to implement your plan effectively.
- Set pre- and post-disaster action priorities for your collections.
- Learn how to use practical decision-making skills during an emergency.
- Experience salvage procedures for books, documents, and non-print media.

The workshop days are scheduled 4 weeks apart. Participants will prepare short assignments prior to the first session; between sessions, they will undertake additional assignments resulting in a completed disaster plan at the end of Part 2. Upon completion, the institution will be invited to join an informal network of WESTPAS trained personnel to provide mutual aid in the event of emergencies involving collections in the region.

**Who should attend:** Administrators and staff responsible for emergency preparedness, response and decision-making, in all types of libraries and archives. By registering for the workshop, the institution commits to supporting the attendee(s) to achieve the workshop's disaster preparedness goals. When possible, please send two attendees from a library or archive so they can work together on the disaster preparedness activities.

**Cost:** No charge to the institution. Funding provided by the National Endowment for the Humanities. Co-sponsored by the California State Library & California State Archives.

**Registration:** Pre-registration required. Register online at: [WESTPAS workshop](http://westpas.org/workshop)  
<http://tinyurl.com/bkfc44>

For registration assistance contact: Kathy Krause [krause@plsinfo.org](mailto:krause@plsinfo.org)

For general & content information contact: Julie Page [jpage@westpas.org](mailto:jpage@westpas.org)