

**SLA-San Diego Chapter  
Executive Board/Committee Member Meeting**

Friday, October 21, 2005 – 8:30 a.m. - 10:30 a.m.  
Dr. William C. Herrick Community Health Care Library

**Present:**

Kim Abbey, President	Kim Lomeli, Archives
Linda Counts, President-elect	Judy Kammerer, Bulletin Co-editor
Penny Coppernoll-Blach, Director	Teresa Linayao, Bulletin Co-editor
Susan Shepherd, Director	Beth Autin, Membership
Anne Turhollow, Treasurer	Amy Waterman, Public Relations
Kathy Quinn, Secretary	Ann Willard, Webmaster

The meeting was called to order at 8:35 a.m.

**Announcements**

- The Chapter now has a full roster of Board and Committee members. All present introduced themselves.

***Officers' Reports***

**President** (*Kim Abbey*)

- Kim thanked everyone for volunteering to fill the Chapter's open positions.
- She gave the Chapter Bylaws document to Kathy Quinn for her to revise in accordance with SLA's new Governing Documents and Recommended Practices.

**President-elect** (*Linda Counts*)

- Last month's Chapter meeting on "Structuring and Delivering Content: Maximizing End-User Satisfaction," was one of SLA's Virtual Learning Series. Our conferencing site was at National University, and about 10 people attended. The cost to participate as a group was \$100, and we charged \$5 per attendee.
- The next Chapter meeting will be on November 4, 2005, on the topic of start-up libraries. It will be presented by Beth Autin from Gen-Probe and Carla Hernandez from the Genomics Institute of the Novartis Research Foundation.
- The Chapter Holiday Party will be on Friday, December 16, at Maxine Moser's home in Kensington.
- Linda is planning a meeting on marketing for February 2006.
- Other ideas Linda is working on include holding a meeting at the Gemological Institute of America, taking a Saturday bus trip to the Cerritos Public Library and the Nixon Library, and presenting a meeting on resume-writing in May.
- Linda asked that we send to Amy Waterman, our PR chair, the names of any library-related listservs we belong to or know of so that she can send out notices of our events.

**Secretary** (Kathy Quinn)

- Anne Turhollow moved that the minutes from the last Chapter Board Meeting (August 3, 2005) be approved, Teresa Linayao seconded, and all present approved.

**Treasurer** (Anne Turhollow)

- Anne distributed the Balance Sheet and Cash Flow Report. From January 1 – October 21, 2005, the Chapter had \$3,763.54 in income and \$4,635.74 in expenses for a balance of \$-872.20. Total assets in the Chapter's accounts are \$10,654.80. The cash flow report includes the income from the meeting on September 15 but not the expenses.
- The Chapter must update the signature cards for our accounts at Union Bank. The President, President-elect, and Treasurer are the authorized signers. The Secretary is also required to sign the card attesting to the other officers' signatures.

**Directors** (*Penny Coppernoll-Blach and Susan Shepherd*)

- The Chapter Seminar will be held in September or October 2006. It is being moved from the Spring to align with SLA's new association year.
- Penny and Susan have begun exploring ideas and locations for the seminar.

**Committee Reports**

**Archives** (Kim Lomeli)

- Kim went to the archives with the previous archivist, Roxane Benvau.
- Kim received a request from a past-president for some records and said they were hard to find. Some are organized alphabetically and some chronologically. Over Christmas break, she will organize the archives under one system and make a list. Please get any additional materials for the archives to Kim before then.
- There was a discussion of whether the archives should be digitized, and Kim will look into it.

**Bulletin** (Judy Kammerer and Teresa Linayao)

- The deadline for submissions for the next Bulletin will be in early November.
- Judy and Teresa asked for a volunteer to write up an article on the Virtual Seminar. Beth Autin and Kathy Quinn volunteered.

**Webmaster** (Ann Willard)

- Ann reported that she has updated the Chapter's website, including the calendar.
- She would also like to update the Employment Guide, which she was involved with when it was first created.
- She needs to buy some webmaster software and is looking at Dreamweaver, which is now the industry standard.
- There was a discussion about putting the Chapter Minutes on the website. Kathy will send them to Teresa in a Word document, and Teresa will convert it to PDF and send it to Ann to put on the site.

**Old Business**

- No old business to report.

**New Business**

- No new business to report.

**Board Meeting Dates**

- The next Board meeting is scheduled for Thursday, February 2, 2006, at 8:30 a.m., at the Herrick Library.

The meeting adjourned at 9:50 a.m.

Respectfully submitted,  
Kathy Quinn  
Secretary  
November 11, 2005