

# MINUTES

## SLA-San Diego Chapter Executive Board/Committee Member Meeting

Friday, April 28, 2006 – 8:30 a.m. – 10:30 a.m.  
Cubic Corporation, 9233 Balboa Ave., San Diego, CA

### **Present:**

Kim Abbey, President

Linda Counts, President-elect

Anne Turhollow, Treasurer

Susan Shepherd, Director

Kathy Quinn, Secretary

Teresa Linayao, Bulletin Co-editor

Barbara Busch, Calendar/Government Relations

SuHui Ho, Employment

Elizabeth Grossman, Hospitality

Beth Autin, Membership

The meeting was called to order at 8:32 a.m.

### **Announcements**

- No announcements.

### **Officers' Reports**

#### **President** (Kim Abbey)

- Kim is working on the chapter Annual Report which is due May 1.
- There will be a West Coast reception at the SLA Annual Conference in June. Kim will clarify how the costs will be shared, but in the past, they were split among the five California chapters. Kim will email the Board the approximate amount for our chapter.

#### **President-elect** (Linda Counts)

- Linda reported on the upcoming programs. The May 26 program on Interviewing Skills is a joint meeting with SANDALL. We will split the revenue with them based on the percentage of attendees from each association. Anne Turhollow is one of the speakers. EOS is sponsoring the refreshments.
- Linda is planning a meeting for September on the topic of Surveys and has already lined up some chapter members as speakers.

#### **Secretary** (Kathy Quinn)

- The minutes from the last chapter Board meeting (February 2, 2006) were approved by email on February 10.
- Kathy provided a privacy form from the bank that Kim, Linda, and Anne need to sign and return to the bank.

#### **Treasurer** (Anne Turhollow)

- The chapter's year-end financial report was accepted by SLA headquarters.
- The chapter's annual dues allotment was \$1,344 and has been deposited to the savings account.
- Anne does not have the monthly reports, but the checking account has about \$2,000. The savings account has not been used for about two years and has about \$4,800. Our pooled account has about \$4,600.

#### **Directors** (Susan Shepherd)

- The Fall Seminar will be held on Friday, October 6, 2006. The topic is Hot New Technologies, such as Web 2.0, blogs, RSS, wikis, social web, etc. There was a discussion of the meeting format and possible keynote speakers.

## **Committee Reports**

### ***Bulletin*** (Teresa Linayao)

- Teresa reported that her co-editor Judy Kammerer has resigned due to her previously announced move out of state.
- Teresa has not yet been able to produce the Spring Bulletin and requested some one-time help for that.
- She also advised the Board that she needs to step down from her position as co-editor. She will continue as editor until new co-editors have been trained.
- Teresa and Kim will send an email to recruit new co-editors.

## **Old Business**

- Kathy will email the Governing Documents to all Executive and Advisory Board members. She will also email the relevant sections of the Recommended Practices to each Committee chair. Suggested revisions should be brought to the next Board meeting.

## **New Business**

- Kim Abbey reported that Kim Lomeli continues to work on the archives and expects to reduce the number of boxes from 13 to about 10. Kim L. thinks that digitizing the archives would be too expensive and complicated since the archives are so small. She proposed that the archives be moved out of the public library and instead be held at the home of the archivist; however, that is not allowed by SLA according to the Chapter Recommended Practices. Kim A. will ask Kim L. to look further into digitizing.
- Due to the change in the Association year, a question was raised about the timing of the chapter's annual student scholarship. It was decided that it will be announced in September and will be awarded at the chapter's annual business meeting.
- The new timing for elections was also discussed. The Board meetings will continue to be held quarterly (Jan., Apr., Jul., Oct.), and the business meeting will be held in November.
- Kim asked about the chapter paying her expenses to go to the Annual Conference. Linda Counts proposed that the Board approve to pay Kim's expenses up to \$1,200, Susan Shepherd seconded the motion, and all approved. Anne will check to see if the chapter has also reimbursed the President-Elect's expenses in the past.

## **Board Meeting Dates**

- The next Board meeting is scheduled for Friday, August 4, at 8:30 a.m.

The meeting adjourned at 10:08 a.m.

Respectfully submitted,  
Kathy Quinn  
Secretary  
August 1, 2006