

**Special Libraries Association
Pittsburgh Chapter
Executive Board and Advisory Board
Meeting
February 1, 2006**

Agenda

1. Call to Order
2. President's Welcome and Introduction of Attendees
3. Approval of Minutes of Meeting of August 31, 2005
(<http://www.sla.org/chapter/cpit/Minutes08312005.pdf>)
4. Reading and Approval of Treasurer's Report
5. Reports by Executive Board Members
6. Reports by Advisory Board Members
7. Unfinished Business
 - Animal Friends Information Center Project
8. New Business
 - a. Strategic Plan Dated December 8, 2005
 - b. Budget
 - c. Communications
 - d. Interorganizational Involvement
 - e. Disposition of Chapter Physical Assets

Adjournment

PITTSBURGH CHAPTER
SPECIAL LIBRARIES ASSOCIATION

Treasurer's Report: February 1, 2006

<u>BALANCES AS OF 12/31/04:</u>	<u>Checking</u>	<u>Pooled</u>	<u>Total</u>
Checking/Operating	\$1,786.33		\$1,786.33
Savings/Reserve			\$0.00
Savings/Pooled Fund		4,413.31	4,413.31
ACCOUNTS TOTAL	\$1,786.33	\$4,413.31	\$6,199.64
 <u>2005 INCOME:</u>			
Interest Income		\$115.60	\$115.60
Dinner & Program Meetings	3885.00		3885.00
Sponsorships	852.73		852.73
Dues Allotment (see note below)	<u>0.00</u>		<u>0.00</u>
TOTAL INCOME	\$4,737.73	\$115.60	\$4,853.33
 <u>2005 EXPENDITURES:</u>			
Dinner & Program Meetings	\$4,436.70		\$4,436.70
Bank Charges	0		0
Postage and Supplies	58.00		58.00
Miscellaneous	<u>1620.39</u>		<u>1620.39</u>
TOTAL EXPENSES	\$6,115.09	\$0.00	\$6,115.09
 (FWD. 12/31/04 + INCOME) - EXPENSE = BALANCE	 \$408.97	 \$4,528.91	 \$4,937.88
 <u>ACCOUNT BALANCES 12/31/05</u>			
Checking/Operating	\$408.97		\$408.97
Savings - SLA Pooled Fund		<u>4,528.91</u>	<u>4,528.91</u>
ACCOUNTS TOTAL	\$408.97	\$4,528.91	\$4,937.88

NOTE:

Due to an error at headquarters, our 2004 annual financial report was marked as not filed. As a result, the 2005 dues allotment (for members as of 12/31/2004) was never received. A check is immediately being issued for \$1488 (124 members x \$12). Upon its receipt, our account totals will increase to \$6425.88.

Student Liaison Activities Report

Since the last Board Meeting report on August 31, 2005, we held three student events. One was the representation of the chapter at the fall term student activities fair at Pitt September 7. (We were invited but missed this spring term's one on Jan. 18, due to illness). The annual fall Pitt student event was a sandwich party rather than a pizza party, and included a panel of six CPIT members speaking about "Top Tips for New Librarians," and held November 14. Callihan, Deitch, Mounts, Poellis, Sharp and Barsh were participants; attended by Jablonsky and approximately 30 students. A dozen CPIT members volunteered to participate in a Take a Student to Lunch raffle held at this event, which was popular with the students.

November 14th, Jan Deitch and I attended a meeting of the Clarion student SLA group, which was attended by about 25 student and Drs. Buchanan and Harhai. We continued the "Top tips" theme, and the discussion was interactive and very lively, ranging from advice on job seeking and career management to talk of SLA activities, and much more.

Pending business:

Judith Jablonski, the advisor of the Pitt student group currently is looking for their bylaws and they will be having an election of officers shortly. Her contact information is jaj38@pitt.edu. The other contact at Pitt for things like the student activities fair events is Molly Murphy mmurphy@mail.sis.pitt.edu.

The Clarion group is interested in coming to meetings in February and March and in doing some field trips to Pittsburgh libraries. They are seeking willing hosts, will update us once its new officers are chosen, too. Their contact is student Kathleen Ludwig s_kmludwig@clarion.edu and faculty member Marilyn Harhai mharhai@clarion.edu.

My term as Student Liaison ended January 1, 2006. I urge our leadership to designate someone immediately for this highly active and enjoyable position.

Discussion List Report

We currently have 111 active list members, which is the same number reported at the last board meeting in August. As usual, as some members signed off, new ones came on board. There were 7 new subscribers since August 31. I ran into two new SLA members at events or because of an email sent to me, and in speaking invited them to join the list. Others were students and individuals from other Chapters temporarily signing on to our list.

List condition: There have been a couple down times, but seemingly fewer than usual.

Submitted by Adele Barsh
02/01/06