

**Oregon Chapter  
Special Libraries Association**

**Board Meeting Minutes**

**October 12, 2004  
5:00 PM**

**Mercy Corps**

**IN ATTENDANCE:** Pam Osborne, President; Todd Hannon, President-Elect; Linda Absher, Past-President; Dareth Murray, Treasurer; Samara Wilson, Secretary; Kathy Brost, Membership Team Leader/Director; Mary Zinn, Communications Team Leader; Kathy Hemphill & Meredith Solomon, Professional Development Team Leaders; Gretchen Leslie, Consultation & Referrals Team Leader.

**I. CALL TO ORDER:** The meeting was called to order by President Pam Osborne at 5:00 PM.

**II. APPROVAL OF MINUTES:** Meeting minutes from August 10, 2004 were approved.

**III. PRESIDENT'S REPORT:**

President Pam Osborne reported the following on a variety of items, including the following:

- Web site—five words—Professional, Diverse, Forward-thinking, Innovative, Networking
- The Board agreed that we should have a "Who We Are" button on the website that describes what we offer as an organization and why people pay us money to be a special librarian.
- Twinning candidate — our chapter "twin" is P.R. Goswami, Director, National Social Science Documentation Centre, New Delhi, India. The Board is interested in learning more about Mr. Goswami's professional interests.
- Janice LaChance will be speaking at our annual dinner, but the chapter will need to pay for one night's lodging for her.
- PORTALS collaboration — our proposal has been approved by their board; just tightening up the language.
- The Western Canada SLA chapter has approached us with some interest in holding a joint conference with Western Canada, PNW, & Oregon chapters — the Board agreed that this could be a great opportunity but we will investigate further before committing to participate.
- Leadership Summit—Linda Absher moved that we approve \$500 to subsidize President-elect Todd Hannon's attendance to the annual leadership summit. Dareth Murray seconded and the Board unanimously passed the motion.
- Lessons learned from Kick-off breakfast— Pam suggested that we make people pay in advance so we don't get stuck with no-shows, which ultimately means the chapter loses money.
- Calendar of year – The Board agreed that a calendar would be useful and Mary Zinn suggested that we post a calendar of events on the website.
- Pam asked if the Board would like to pursue Donna Cohen— #1 Ladies Detective series by Alexander McCall-Smith — for a presentation in December or January. The cost is \$200 – the Board did not seem interested in this presentation at this time.
- The Board agreed that we should hold an annual Christmas ships event in December – more details to come.

**IV. PRESIDENT ELECT'S REPORT:**

President-elect Todd Hannon also reported the following on a variety of items, including the following:

- Survey Monkey projects have been going well, including the survey identifying the five words for the chapter website and the registration for the October 20, 2004 conference.
- The OHSU Library Association Conference is looking to collaborate with SLA for a keynote speaker on knowledge management. The Board was interested in learning more about this opportunity – more details to come.
- Copyright Clearance Center – the Board can set-up a WebEx training or pay for a full copyright training session with CCC. Kathy Brost also mentioned that Portals is planning a copyright workshop for next spring, which might be the perfect time to involve CCC. Kathy is attending a planning meeting on October 15<sup>th</sup> and will inquire about this possibility.
- Fundraising ideas – Todd may contact Jenny Hudson, a librarian with a development and fundraising background for additional input, but he has a long list of possible events (please send any additional ideas to him). The most popular event discussed was a presentation on the History of the Book by Randy Silverman. The Board agreed that this could be presented as an evening program in a nice venue (OHSU auditorium?), possibly with drinks and light snacks. Other ideas included a ORSLA garage sale, membership drive, and an auction.

#### **V. TREASURER'S REPORT:**

- Treasurer Dareth Murray reported that the bank balance as of October 12, 2004 is: \$5,190.36.

#### **VI. TEAM REPORTS:**

##### **Communications**

- Mary Zinn reported that the next bulletin will be out in December – please send any bulletin items to Anna Skinner by the third week in November.
- Another Conversazione will be held in January – Kama Sue Siegel needs help with planning venue, topic, etc. if anyone is interested.

##### **Professional Development**

- OLA pre-conference program – Meredith Solomon reported that the ORSLA speaker (Richard F.?) will most likely present in the afternoon on Wednesday, April 6, 2005 at the Holiday Inn on Columbia. ACRL of Oregon will be co-sponsoring the presentation in name only. Marketing for the event will be done by OLA so we could have a high attendance, but there are still some issues to resolve surrounding cost – the speaker charges \$1,000 + travel and \$15/person registered has to go to OLA.
- Linda Absher suggested a possible event for Professional Development related to the GPO and recent talks about abolishing it – Judy Andrews from PSU could possibly give a workshop on the subject. Gretchen Leslie recommended that ORSLA could partner with OLA and Portals to offer this event possibly after the first of the year.

##### **Membership**

- Kathy Brost ordered new brochures from national – please contact her if you would like some.

##### **Consultation & Referral**

- Gretchen Leslie reported that there have been no consultations or referrals in recent months.

- The team is participating in a team event on Wednesday, October 13 – hosting the Conversazione.

#### **VII. NEXT VIDEOCONFERENCES**

- November 10th (for chocolate event in Feb)
- December 1<sup>st</sup> – the Board agreed to buy the live event and may partner with Portals to plan an actual event.

#### **VIII. ACTION ITEMS**

- "Who We Are" button for the website describing what we offer as an organization and why people pay us money to be a special librarian – Gretchen Leslie.
- Investigate logistics involved with holding a joint conference with Western Canada, PNW, & Oregon chapters – Pam Osborne.
- Plan Christmas ships event in December – Pam Osborne.
- Learn more about what ORSLA's role would be in co-sponsoring a keynote speaker for the OHSU Library Association Conference – Todd Hannon.
- Identify most appropriate/plausible fundraising events – Todd Hannon.
- Confirm logistics for the OLA pre-conference program – Meredith Solomon.
- Investigate possibility of collaborating with OLA and Portals to present a workshop on the GPO and recent talks about abolishing it – Pam Osborne & Linda Absher.
- Planning field trip to Seattle Public Library in March – Rachel Barrington.