

**Minutes of the New Jersey Chapter
Special Libraries Association
Held via teleconference
October 20, 2004**

President Jeannine Creazzo called the board meeting to order at 2:35 p.m.

Those in attendance were: Carol Feltes, Caroline Geck, Kris Fitzpatrick, Henry Gozdz, Mary K. Joyce, Kadri Kallikorn Rhodes, Rita Reisman, Gregg Rempkowski, Miranda Scott, and Ruth Wolfish.

President's Report

Jeannine reported that a Program Associates meeting is being held tomorrow, Thursday October 21, 2004. She sent a list of remaining chapter programs for the remainder of 2004-2005.

Doug Doremus has resigned from his position of Affirmative Action chairperson. As many of you may know, Doug was employed until the middle of June. Dou now works for Oxford University Publishers in New York and North Carolina. Because of the travel schedule and new position, Doug cannot hold the chairperson position. He did say that next year, when things settle down, he would like to be involved in the chapter.

Treasurer's Report

Gregg Rempkowski reported the following.

Balance in checking account:	\$11,123.79
SLA Pooled Fund	\$23,636.49
TOTAL	\$34,760.28

Gregg stated that Ebsco, Novell and IEEE have been our sponsors so far this year.

Gregg once again suggested that meetings held at corporate facilities as well as sponsorships will help in keeping meeting costs down.

President-Elect Report

Ruth reported that, as of today, thirty five people are attending next week's meeting. She stated that the chapter's past presidents have been invited as guests of the chapter. Ruth will have a copy of a list of the chapter's future events to give to each attendee. This list was provided to both Marie Mueller and Carol Feltes via email. Kris Fitzpatrick offered to forward to email the list to the SCILS discussion list.

Chairperson's Reports

Director of Administration—Mary K. Joyce had nothing to report.

Director of Communications—Carol Feltes stated that Marie Mueller, Public Relations Chair, is looking for more things to do. Marie can be contacted directly via email at mnletarte@earthlink.net. Carol said that a fair amount of individuals are unsubscribing and subscribing to the discussion list. However, the total number of those subscribing and those unsubscribing does not vary greatly.

Past President—Liz Arnold is requesting additional help on the Nominating Committee, as well as recommendations for Director of Communications (2-year commitment) and Director of Administration(Board Member); (2-year commitment).

Archivist—Elisabeth Eliason had nothing to report.

Bulletin Co-Editors—Kris Fitzpatrick and Caroline Geck reported that Fall bulletin will be dedicated to Christopher Reeve. Web sites on disability research will be provided. A digital camera will be at the October meeting so that photographs from the event may be taken for inclusion in the bulletin. The past presidents of the chapter will be acknowledged in the bulletin as well.

Business Manager—Henry Gozdz reported that Information Express and Pro Libra are two sponsors for the October meeting, at \$200 each. Swets Blackwell is the sponsor for the December meeting at AT&T. Henry stated that potential sponsors are needed for future programs. It was suggested to Henry to post a message to the discussion list, requesting names of possible sponsors. Henry stated that he sends to the sponsor a thank you note after the event that they have sponsored has been held.

Career Guidance—Susan Kantor had nothing to report.

Consultant—Janet Weiss had nothing to report.

Employment—Miranda reported that as of September 24th, she had posted eight job openings to the discussion list. Most of the other job announcements have come from other lists or library placement firms. In addition, she also sends any job announcements she receives to Kate Creegan for the chapter web site. If any board members have ideas for sources of job openings, please let her know.

Finance—Kathy Bradshaw had nothing to report.

Government Relations—Kadri Kallikorn Rhodes had nothing to report.

Kadri did report that RUSLA planned a tour of the University Club on October 22nd and a lunch meeting with Ethel Salonen on October 28th.

Membership—Sheila Fitzgibbon had nothing to report.

Professional Development—Barbara Burton was not able to telephone in and had submitted information to Diana Komanesky for inclusion in the minutes. Diana was not able to call in on the day of the meeting. Here is Barbara's report:

The chapter will probably be able to use a SCILS room for an event or events as per Jana Varlejs. SLA provides the "Replay" version of its Virtual Learning Seminars for \$145 so if we just got 15 people at \$10 each we would recover our costs. They have quite a variety of topics.

I will try to put something together to poll members about which seminars they might want to "attend."

Public Relations—Marie Mueller had nothing to report.

Strategic Planning—Rita Reisman had nothing to report.

Webmaster--Kate Creegan had nothing to report.

Old Business:

1. Twinning Project

Rita Reisman reported that \$125 was raised from the raffle that was held at the September meeting. An Estee Lauder gift basket was donated by Kristen Fitzpatrick. Rita stated that it does not look like Widharto can be brought to Toronto, at the rate we are currently raising money. If we can't get him here in 2005, we hope we can in 2006.

2. Chapter PO Box

Jeannine informed attendees that the chapter PO Box is up for renewal. It was decided not to renew the PO BOX agreement. The chapter letterhead will no longer have a PO Box address on it. Jeannine suggested that the chapter member sending the letter should use their own mailing address on the letterhead. Jeannine will contact Ann Kelsey regarding the discontinuation of the PO Box agreement.

3. Newsletter Access

Jeannine reported that issues of the Southern California Chapter newsletter are available exclusively to chapter members. Visitors are prompted for their SLA password to view issues. Jeannine wondered if this was something that our chapter wanted to do. The consensus is to keep both our discussion list and issues of the newsletter open to anyone, regardless of their membership in the chapter.

4. Alice Rankin Dinner Meeting

Mary Jane Miller and Ruth Wolfish brought Jeannine's attention that they neither understood nor agreed with the premise that the Alice Rankin speaker is not given \$500 honorarium if they are a member of SLA. They were wondering if the guidelines could be reworked. Ruth also informed Jeannine that our chapter is very fortunate this year (through the hard and quick work of Mary Jane and programming committee members) to have Carol Tenopir as our honoree. Ruth's hope is that our chapter has this caliber of person in the future. Ruth's concern is that our chapter is penalizing our honoree for being a contributing member of SLA. It was decided to award the \$500 honorarium to the Alice Rankin speaker, regardless of their SLA membership.

5. Gift for Ethel Salonen

Ruth suggested to Jeannine that a gift be given to Ethel Salonen at the October meeting. I have emailed everyone book titles that Ruth suggested. It was decided that Jeannine would order a copy of the "Encyclopedia of New Jersey" through her library's Amazon.Com account. Jeannine will also gift wrap the book and bring it to the meeting.

6. Cookbook Fundraiser

Jeannine reported that the Southern Chapter of the Medical Library Association has recently published a cookbook. She thought this type of fundraiser could take place and the proceeds could be put towards a scholarship fund and/or chapter events. Melissa Young, who works at Lucent, has experience with these cookbooks and had shared with Ruth and Jeannine suggestions and recommendations. The nursing department at Saint Peter's University Hospital created their own cookbook. Jeannine has a copy of this cookbook. Suggestions were made to tie a recipe to a specific book and making the cookbook unique to the chapter. Ruth and Jeannine will bring the cookbooks that they have to the October meeting.

Adjournment

A motion to adjourn was made by Miranda Scott. Seconded by Kris Fitzpatrick and approved unanimously. The meeting adjourned at 3:25 PM.

Respectfully submitted,

Diana Komanesky, NJSLA Chapter Secretary