

**Minutes of the New Jersey Chapter
Special Libraries Association
Teleconference 3-4 pm
May 19, 2005**

President Jeannine Creazzo called the board meeting to order at 3:08 pm.

Those in attendance were: Jeannine Creazzo , Diana Komanesky, Gregg Rempkowski, Kadri Kallikorm Rhodes, Ruth Wolfish, Janet Weiss, , Mary K. Joyce., Barbara Burton, Marie Mueller, Henry Gozdz.

President's Report:

“Toronto: 26 subscribers replied affirmatively to the message I posted to the chapter discussion list, asking who was attending the conference in Toronto. I have sent those names and email addresses to Carol, as discussed at our last meeting.

The Joint Reception is scheduled for Monday, June 6 from 5:30- 7:30 in the Ontario Room at the Fairmont Hotel.

Fall & Winter 2005 meetings: I am working with staff at St. Peter's to determine the maximum number of people that the rooms reserved can accommodate for both a buffet dinner and speaker on Monday, September 26th. Once that is determined, I can finish the flyer. I am not sure how much to charge for this event. Do I have to confirm with P/T or has this already been discussed with Connie Paul”

Connie left message..not yet resolved. Jeannine suggested \$25 for non-SLA members, \$20 SLA members, \$10 students . Henry will contact vendors to see if we can get more sponsorship to keep costs down. Gregg suggested letting sponsors speak at event to promote their services.

Marie Mueller is trying to co-chair meeting with Pam Rollo (SLA president elect) in October/November 2005 with SCILS at Rutgers. Pam is being asked to speak on career transitions at the meeting, which will be followed by a mini-reception (Pam's choice). SCILS suggests the following dates: Nov. 2nd ,9th or 16th.

“Anne Fagundus: I learned from headquarters that fellow chapter member Anne passed away on April 20, 2005. She worked for many years as a librarian, web designer and business intelligence consultant first at Knoll Pharmaceutical and most recently with Ortho-McNeil Pharmaceutical in Bridgewater Township. As in the past, the chapter has made a \$50 donation in the member's name to an organization. In Anne's obituary, the American Cancer Society and the American Lung Association were specified. I propose that the chapter make a \$25 donation to each of these organizations. “ Barbara motioned approval, Henry seconded motion.

“Chapter Book Club: Ruth had some ideas regarding the book club. I have emailed them to Barbara Burton, as this was her idea.”

“Past Archivist's Materials: I have emailed Elisabeth regarding the materials that Norman's companion found, as reported at our last meeting. I have not heard from her as of today. I will continue to follow up.”

“Scholarship: I have not yet composed a draft for the chapter scholarship. I will have it for the next meeting.”

Secretary's Report: Diana Komanesky Approval for minutes of 3/14/2005 and 4/19/2005 board meeting were postponed pending approval from board members.

Treasurer's Report: Gregg Rempkowski: E-mail sent to /from SLA Treasurer in DC regarding using PayPal from registering people for membership and events. DC office liked using it and saw benefit in its simplicity. Treasurer will have to be responsible for setup and sending out flyers for events. Jeannine suggested to initially implementing it with one big meeting. Board was asked to vote on it. Henry agreed and Barbara seconded the motion. Gregg sent out printed balance sheet for year. Deposits entered: \$400.00 from ProLibra sponsorship and rest of the Rutgers meeting fees.

Checking : \$12,238.72

Pooled: \$23,905.74

Total assets: \$36,144.46

Committee Reports:

President-Elect: Ruth Wolfish asked if board would approve of a charge of \$10 per person for the upcoming Pam Rollo meeting.. Jeannine okays after discussion with board.

Mary K. felt the Alice Rankin meeting was a success. Ruth asked if the IEEE site was acceptable as a site for future meetings. Board agreed it was.

Directory of Administration/Bylaws : Mary K. Joyce reports that SLA will be eliminating position.

Directory of Communications: Carol Feltes: no report

Archivist: Elisabeth Eliason: no report

Bulletin Editors, Cathy Adamo/Kristen Fitzpatrick/Caroline Geck : no report

Business Manager: Henry Gozdz : Henry reports that ProLibra paid for sponsorship for the May Meeting; awaiting payment from IEEE. He is soliciting for future meetings right now, but nothing definite yet. Expecting a \$400 sponsorship for the Fall meeting. Henry will continue the role until December as will all other board members. Jeannine trying to locate someone to replace Henry and will work with him to transition the role.

Career Guidance : Susan Kantor no report

Consultant: Janet Weiss: Janet spoke with person from the Star-Ledger at the recent Alice Rankin Dinner/Meeting. Representative from the paper will be forwarding information on the consulting service to the Business editors as she thinks it would be more appropriate to be advertised in the Business Section. No calls for consultants so far.

Employment: Miranda Scott: no report

Finance : Kathy Bradshaw : no report

Government Relations : Kadri Kallikorm Rhodes : no report

Membership Sheila Fitzgibbon : no report

Nominating /Awards

Professional Development: Barbara Burton : Barbara reports the book club idea is being revisited. She is looking to find good structure (where to meet, how often, etc.). Ruth suggested 'The Reading Group' (#1 book in U.K.) as the first book. Barbara would like to put it out on the NJSLA list and see if people are interested and perhaps provide feedback on additional ideas.

Public Relations: Marie Mueller (see earlier information in president's report on upcoming meetings)

Strategic Planning: Liz Arnold reports: "The first draft of the NJ SLA Recommended Practices has been forwarded o the committee members, Mary K Joyce and Miranda Scott, for comments. I anticipate that a final draft will be completed by the fall in order to present the document to the Board for approval."

Webmaster: Kate Creegan : no report

RUSLA Update: Marie Mueller (see above)

Old Business:

Widharto: He is planning to attend SLA in Toronto and will report after the meeting.

Past Archivist's Materials: Not heard back from Elisabeth yet.

New Business: Jeannine asked if board needs to meet during summer. If anyone has suggestions where to hold the next Holiday meeting, please make it known. She will post on the listserv. Ruth thinks the program should include networking, meeting the board and maybe a gift-giving event (the annual White Elephant event). It will be subsidized. Mary K. commented that it would be difficult for many members to attend if it is held in the afternoon and suggested that it become an evening event. Board members agreed. Ruth suggested the following locations: Bridgewater Public Library, AT&T Learning Center.

Henry received a call from the Star-Ledger for sponsorship of a meeting. He will follow-up.

Motion to adjourn made by Henry and seconded by Mary K.

Meeting adjourned at 3:54 pm.

Respectfully submitted,

Diana Komanesky
Secretary