

KENTUCKY CHAPTER BULLETIN

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President's Message

—Submitted by Judy Wulff

I don't know about you, but my SLA membership renewal is in the stack of things to do as soon as I get a minute to tie up end-of-year details. I always seem to have lots of options for spending that \$105, but there's no question that the check for SLA has to be written.

Writing about the benefits of SLA membership for the Chapter newsletter is probably just another instance of preaching to the choir, but if you're having trouble writing the check this year, please take time to browse around the SLA web site (<http://www.sla.org>) and remind yourself of what you are a part of when you are a part of SLA.

On behalf of our libraries and services, SLA:

- Lobbies governmental agencies for relevant legislation
- Funds research to advance, promote, and support the profession
- Provides materials and support for public relations
- Creates opportunities for continuing education
- Provides various vehicles for sharing news and ideas

However, just writing the check doesn't give you the full value of SLA. That comes when you relate personally and professionally and extend your network through Kentucky and beyond. November's meeting on extending boundaries on an international level presented good examples of how fruitful looking beyond the horizon can be. Opportunities will be coming your way in 1998, starting in January. It's not too late to sign up for DACOLT and mid-winter CE events. Look ahead to the Spring Conference at Lake Cumberland to join forces with the Academic and Special Sections of KLA. The Annual Meeting in June will be right next door in Indianapolis. Not too exotic a destination, perhaps, but a terrific and economical opportunity to strengthen the relationships we have begun with those in nearby states.

As you make your plans for 1998, resolve to get your money's worth from your SLA membership.

Best wishes to everyone for a happy, productive and satisfying new year.

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Publication Deadlines

Deadline for submitting articles is one month prior to publication of the issue. Please submit articles for the Spring issue of the Bulletin by *March 15, 1998.*

Electronic format is preferred. Send e-mail to Beth Mitchell: mitchell@mis.net

Newletters are mailed one month after article submission date.

Reaching Across Boundaries: November Program with Cincinnati Chapter

—Submitted By Joe Miller

About 18 Kentucky chapter members made the trip to the Drawbridge Inn in Covington to join 22 Cincinnati chapter members for our joint fall meeting. The agenda began with a KY chapter business meeting followed immediately by a luncheon. The program, “Reaching Across Boundaries: Make Your International Connections,” included presentations by Colleen Harrington of NIOSH, Wilda Newman of John Hopkins University, Corilee Christou of Lexis-Nexis, Fred Marcotte of University of Cincinnati, Karen Marsh of University of Cincinnati, and Dorothy Gilroy of the Cincinnati Center for Developmental Disorders. The speakers addressed the international information theme from their unique perspectives. We learned of excellent sources of international information, and we also heard about the cultural issues encountered when one has the opportunity to work in foreign settings, from Australia to the Republic of Georgia. And thanks to Wilda Newman, we also learned how to wrap an Indian saree!

As the Kentucky chapter representative in this program effort, I’d like to add how much I enjoyed the opportunity to work with our colleagues in the Cincinnati chapter. I would like to thank their program planning committee, especially Colleen Harrington, Cindy Meisner, Pam Klein, Marcia Martin, and President Edith Starbuck for putting together such an interesting panel of speakers. I felt this joint program worked well and would be interested in exploring future joint program ideas with the Cincinnati chapter. I’d like to hear any feedback you might have, either about this program and the facilities or about future joint program venues and themes. □

In Recognition...

Be sure to note the Public Relations Outlook column in the January issue of the *SLA Information Outlook* (page 45). The first article highlights the achievements of the Kentucky chapter’s Affirmative Action/Public Relations committee.

We join in applauding the efforts of this hard working committee.

SLA PR/Affirmative Action Committee Procedures

—Submitted by Susan Byars

Purpose: This stipend will provide a one year SLA membership and will affirm our commitment to promoting cultural, linguistic, and ethnic diversity in our chapter and our profession.

1. The candidate will be a Kentucky special librarian and member of a minority or under-represented group.
2. Chapter members will be asked to recommend candidates each fall, and the PR/Affirmative Action Committee will review nominations and recommend a candidate to the board for membership to begin in January of each year.
3. The stipend will be a one-year membership to SLA and will be non-renewable, although a candidate may be considered again after 5 years.
4. The individual receiving the stipend will serve on the Affirmative Action Committee and be an active participant in the Speaker’s Bureau. It is hoped that the recipient will continue membership in the organization, as well as active participation and leadership on the committee in the following years. □

Spotlight On...

Spotlight On...

The CAER Library
(Center for Applied
Energy Research)

—Submitted by Alice Marksberry

Just as the caterpillar transforms into the winged butterfly, so the CAER Library has experienced “changes” throughout the years. 1997 is the energy laboratory’s twenty year anniversary, so let’s take a stroll down memory lane.

A little over twenty years ago, the Arab Oil Embargo of 1973 had upset the flow of foreign crude, and the country suffered serious shortages of crude and refined products such as gasoline and home heating oil. Domestic energy production was being encouraged to reduce the nation’s dependence on imported oil, and coal looked increasingly attractive. The '70s were also a time of unprecedented environmental legislation, and coal, the focus of much of the nation’s hopes for energy independence, also became the focus of increasing attention on issues of environmental quality. The challenge then was to develop economically viable and environmentally acceptable technologies, which could lead to the wider use of coal.

Kentucky’s response was to embark on an aggressive energy research and demonstration program. The construction of a

research laboratory was authorized during Governor Wendell Ford’s administration. The Center was officially dedicated in July 1977 during Governor Julian Carroll’s term. Today it is known as UK’s Center for Applied Energy Research.

The library, along with the lab, has had a slight “identity crisis” during the years. In 1972, Theresa Wiley began the unusual odyssey of serving in a position funded to support the coal research of nine faculties who worked within IMMR, the Institute for Mining and Minerals Research. She was stationed at Bradley Hall and in 1974 began to receive a budget to build the collection. She stayed on campus until 1977 and then moved “uptown,” or rather “out of town,” to the new energy building called KCERL, the Kentucky Center for Energy Research Laboratory.

As the collection and services grew, so did the size of the staff. Budget changes and a move to merge the lab library with the Kentucky Department of Energy Library (1982-1988) saw Theresa dealing with two



different budgets, two different bosses, and more staff. But the “fun” really started when lab administration was transferred to the University of Louisville from 1985-1988 and was known as KECL, the Kentucky Energy Cabinet Laboratory. The newest incarnation came in 1989 when control was transferred back to UK, and today the Center for Applied Energy Research is known as CAER. Alice Marksberry joined the staff as a library science student in 1991 and became FTE in 1994.

Today, the coal, energy, and basic science collection consists of approximately 7,000 volumes and 40 journal titles. The remainder of the collection needs is met with interlibrary loan and document delivery services. SERVICE is key. Our collection may not be the largest or most complete, but we strive to be consistent, complete information service providers. Services are provided for public and industrial inquiries in conjunction with requests from the Center’s research staff (who have U.S. and international backgrounds), as well as students, full-time employees, and visiting scientists.

We provide complete refer-

ence services ranging from scientific and personal inquiries to analyzing and completing long-term research projects as requested. We provide online literature searching of which 75 percent is completed in Chemical Abstracts, Compendex, or GeoRef. We now rely on FirstSearch as well as many of the other Internet accessible databases and the Net itself. Informal BI sessions occur on almost a daily basis, and most of the staff will come to us for help on many other types of software/database programs or even just general computing needs.

We are really excited about our involvement in many new projects that seem to be unusual activities for a traditional library. Since 1989, the library has been a U.S. sales agency for IEA (International Energy Agency located in London) Coal Research Centre coal publications. Additionally, Theresa is currently the assistant to the U.S. editor (the lab's director) of the international journal FUEL. Both projects allow us to communicate with people from around the globe—people that we would not normally meet during our regular duties.

A new project that has been

met with great enthusiasm is the Grants Information Retrieval Library Service (fondly known as GIRLS). Theresa “surfs” the Internet, CBD, and many other resources on a weekly basis and provides a synopsis of any solicitations that may be of interest to our research staff. Since a large portion of the lab's budget is derived from the consistent application and acceptance of government and private funding, this is a super service as it relieves the staff from individually searching for the same information and allows the full extent of Theresa's subject expertise to be utilized.

Additionally, the library has played a central role in the development and continuation of the Center's Web Site (<http://www.caer.uky.edu>). The site was launched in August 1995, with Alice and the graphic artist taking a great leap of faith into the world of HTML and web design. Today we support the public site as well as two extension sites—the ASH Symposium and EPSCoR sites. We are currently in the process of developing an Intranet for the Center's staff.

A natural step from web design is the library's involve-

ment (in conjunction with the publications department) in developing, designing, and implementing CD-ROM-based conference proceedings for Center-sponsored conferences in 1999 and 2001. Additionally, library staff participated on teams in the initial planning, implementation, and registration process of previously sponsored conferences. We also participate in many in-house seminars and hold a hugely successful annual library open house during the Christmas holidays.

Our emphasis on what we can do for our clientele has allowed us to become true team players in the Center's research areas as well as marketing and public relations efforts. We are pleased to be considered such an integral part of a dynamic organization and are excited by future opportunities this type of relationship creates.

*Thanks to CAER publications, Marybeth McAlister, source of the Center's history.



If you would like to nominate a Kentucky Special Library for or write about your Kentucky Special Library in the Spotlight On... column, please contact Beth Mitchell at mitchell@pop.mis.net or (606)233-9849 or Cindi Trainor at cindi@pop.uky.edu or (606)257-6434.

**Special Libraries Association
Kentucky Chapter
Minutes, Open Board Meeting**

**November 13, 1997
Drawbridge Inn
Ft. Mitchell, KY**

–Submitted by Dee Wood

Attendance: Micaela Ayers, Larry Besant, Wenda Fischer, Gracie Hale, Debbie Hatfield, Alice Marksberry, Lillian Mesner, Joe Miller, Beth Mitchell, Glenda Neely, Christie Robinson, Cindi Trainor, Veronica Walker, Pat Wilson, Dee Wood, Ann Woosley.

Meeting was called to order by Judy Wulff.

Minutes

Minutes from the August 28, 1997 meeting were approved.

Treasurer's Report

Checking Account Balance of \$2466.75. \$1500.00 available for SLA loan repayment. Motion was made by Lillian Mesner to make \$1500 loan payment due to SLA, second by Glenda Neely, motion carried.

Program Committee

Joe Miller reported on the planning committee's visit to the Lake Cumberland facilities where the spring conference will be held April 15-17, 1998. Speakers and programs for the conference theme, "Great Expectations: Managing Knowledge, Resources, and Change" are being explored. Proposals for all programs will be due in late January. March 15 is the registration deadline. The pre-conference will be on Wednesday, April 15.

Student Chapter

Joe Miller reported on Micaela Ayers' excellent tenure as student chapter president. He proposed that each student chapter president become an ex-officio member of the board to make a more formal and meaningful connection with the chapter. It would require an examination of the current version of the bylaws to see the exact nature of the bylaws amendment necessary to make the ex-officio membership of the student chapter possible. There was a consensus from the board to seek approval for the bylaws amendment and a vote.

Affirmative Action/Public Relations Committee

Beth Mitchell reported for Susan Byars on the criteria for the one-year SLA/KY membership stipend to be awarded to a Kentucky minority librarian. Reinette Jones was selected as the first person to be awarded the stipend. The criteria for succeeding recipients were discussed. A change in one of the requirements was made from awarding the stipend to "a minority," to awarding the stipend to "a minority or under-represented group." Joe Miller made the motion to accept the criteria as presented, second by Larry Besant, motion carried.

Beth also discussed Susan Byars' conversation with Jennifer Stowe of SLA about the possibility of the KY chapter doing a poster

presentation or panel presentation at the national SLA conference in Indianapolis on the chapter's activities. Positive response from board.

Membership Committee

Herb Cihak submitted revisions to the membership list via Judy Wulff.

Newsletter Committee

Next submission deadline is December 15. Larry Besant will send referrals for advertisers to the newsletter editors. They will incorporate the ads into the layout and turn the money over to the treasurer. Some of the vendors for the spring conference might also be willing to advertise in the newsletter.

Vendor Relations Committee

Larry Besant discussed the need for us to build better working relationships with vendors of special libraries, especially in the areas of law and medicine. The coordinators for fund-raising or outside support for the spring conference will be Larry Besant, representing SLA, and Sue Burch, representing KLA. Sue will coordinate fund-raising activities for both the Special Library Section and the Academic Section.

Meeting was adjourned at 11:40 a.m.



Spring Conference Planning Committee Report

—Submitted By Joe Miller

The planning committee for the spring conference had their first full meeting as part of a site visit to Lake Cumberland State Resort Park on November 7th. Our committee has added a few new members — the current committee representatives are: Judy Wulff, Joe Miller, Steve Gowler, Gracie Hale, Sue Burch, Ebba Jo Sexton, and Kristi Corum, the committee's newest member and representative from South Kentucky AHEC. We confirmed that Lake Cumberland should be an outstanding location for our April 15-17 joint spring conference. It is a beautiful park with outstanding facilities. We were also reminded that Lake Cumberland State Park is on Central Time, making it easier to arrive for the first session for those who prefer to arrive Thursday morning instead of Wednesday afternoon. (However, all the members of the planning committee overlooked this fact and arrived an hour before the appointed time, so we had a late breakfast instead of lunch!)

Steve confirmed that Mr. Lee Hisle, ACRL President, would be one of our general session speakers; negotiations are in progress with two other possible

speakers on the knowledge management theme. By now, everyone should have received our call for proposals; please consider doing a session — we're hoping to have lots of topics to choose from. For your convenience, a copy of the call for proposals has been attached to this newsletter.

I'd also like to report that the first annual KLA/SLA golf scramble is looking very promising for the afternoon of the 17th; the course at the park is very scenic, and one can play all day for \$7.00. (I felt that to check out the facilities thoroughly, it was my duty to try out the nine hole course, especially since by the time our planning meeting ended, I would have hit Friday night rush hour back in Lexington!)

I'd like to thank all the members of the planning committee for their efforts to date and ask the membership to consider working with the subcommittees that are being formed to carry out specific functions.

We hope to follow the following time line:

Session proposals due
January 23, 1998
Select proposals
January 30

Confirm proposals
February 6
Registration form mailed
February 10
Registrations due
March 15

Conference
April 15-17, 1998

April 15: AHEC Pre-conference Continuing Education Sessions
April 16 - 17: Conference

So mark your calendars for April 15-17 (and start taking those golf lessons!) — "Great Expectations: Managing Knowledge, Resources, and Change" promises to be an informative and entertaining conference event.



Spring Board Meeting

—Submitted by Ann Woosley

The Spring Board Meeting will be Thursday, March 5 from 11:30 - 1:30, in Louisville at the Printing House for the Blind. Look for your registration forms in the mail soon!

Tours of the museum and the printing house will be available.



Spotlight On...

Spotlight On...

Info Source, Inc.
Info Source, Inc.

—Submitted By Wenda Webster Fischer
President, Info Source, Inc.

Info Source, Inc. is a full service research and information services company. Based in Louisville, the company celebrated its fifth anniversary in October of 1997. That milestone positions Info Source as the most established information brokerage firm in Kentucky.

Info Source provides research, Internet search solutions, and information services to businesses and law firms. The company specializes in marketing, public relations, business, and healthcare information.

Info Source's owner, Wenda Webster Fischer, is also the principal researcher. Research assistance is provided by graduate school students from the University of Kentucky and from a brokerage firm in Atlanta.

Info Source belongs to the Association of Independent Information Professionals, an 800-member group with representation from 21 countries. The association has established a Code of Ethics for the industry and supports professionals with continuing education and vendor relation opportunities.

Many people are curious about what an information brokerage firm actually does. I have been described as a "reference librarian for hire" and that description is accurate in the broad sense. Because we specialize in business and healthcare information, many of our clients are in the advertising, communications, and medical fields. Clients call us to locate information to support research projects, proposals, client cases (lawyers), and new business ventures. Typical requests include:

- Location of public records, such as bankruptcy documents
- Location of newspaper articles to support legal cases (and provision of copies from the actual papers)
- Information about advertising for physicians and marketing companies
- Information on insurance agencies of the future
- Information on companies, including executive staff and financials
- Report on advertising response research



- Provision of information on medical topics such as colitis and crack cocaine usage and effects

We retrieve our information from a variety of sources; 70 percent of our work is done online using databases such as Dow Jones News Retrieval and Dialog. Another 20 percent of the work is accomplished on the Internet, and the remainder is done with manual reference and interviews. Most of our clients want a quick response, so the majority of our work is done in one week or less. We accept credit cards, which facilitates a quick turn-around and makes it easier to conduct business out of state.

Although librarians and information professionals are usually familiar with the information retrieval and searching aspect of the business, most are unaware of the business aspect of the industry. An information firm is no different from any other company in terms of operations and management. Fifty percent of our time and 10 percent of our budget is spent on marketing activities. Just as librarians spend a great deal of

time educating users, we spend time and money to develop a presence in the business community.

People interested in starting an information company often approach us. Because we believe that competitiveness strengthens the industry, we are willing to answer questions from interested people. The proliferation of computers, the Internet, and the relatively small expense associated with start-up have made the information services business attractive.

For 1998, Info Source, Inc. looks forward to continued growth as we expand into regional markets. Development of our Web page, a newsletter, and speaking engagements are on the agenda. We continue to support organizations such as the Special Libraries Association because we understand the value of relationships and networking. □

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SLA/KY Awards Criteria

—Submitted by Veronica Walker
Chair, Awards Committee

Outstanding Chapter Member Award

This award shall be given to a chapter member for a notable or important contribution to the Kentucky Chapter of the Special Libraries Association.

Criteria for this award:

1. Chapter membership of at least one year.
2. Chair or coordinator of a special project, or someone who consistently volunteers to work or to enhance the goals of the chapter.

Professional Award

This award shall be given to an individual or group in recognition of a specific achievement in the field of librarianship or in the subject field in which they serve.

Criteria for this award:

1. Chapter membership of at least one year.
2. Continuing excellence and commitment to the field of librarianship or a subject specialty within.
3. Significant contributions to the profession that go beyond the responsibilities associated with the hiring institution.

Examples of contributions include but are not limited to:

1. Extensive research on some library-related topic that culminates in the publication of a book or article(s) in a refereed journal or a presentation at a major conference or meeting;
2. Active participation on the national and/or international level promoting the library profession, such as chair of a division/section in a library or subject-oriented professional association.

Consideration for this award is limited to professional library-related achievements.

Spotlight On...

Spotlight On...

Kentucky Department for Libraries and Archives

—Submitted By *Christie Robinson*
Director of Administrative Services,
KDLA

I have been serving the Kentucky Department for Libraries and Archives (KDLA) as director of Administrative Services for more than four years. The position is strictly administrative in nature, about which I am sometimes ambiguous because I really miss working as a “real” librarian. One of the reasons I chose the field of library science was because I enjoyed the aspect of helping others find the information that they needed. In the kind of work I do now, I can help people grow in some degree within their own jobs, but it is not quite as satisfying as the instant gratification of supplying access to unique and specific information.

My job involves managing a division of 23 staff and coordinating the activities in five separate organizational units: personnel, fiscal, information technology, grants/contracts, and administrative support, which includes buildings and grounds, shipping and receiving, and telecommunications. I am jointly responsible for an annual budget

of \$16,000,000 for the entire agency and directly responsible for a budget of \$1.9 million for the Division of Administrative Services. The division is very business-oriented in nature and our mission is to support the other three programmatic divisions within the agency. I am a member of the management team and help set policy and direction for the agency. I am also responsible for the planning and change process activities and assist with various cabinet activities and committees. The descriptions below will give you some idea of what the state library does, and why it is designated as a “special” library.

Along with the Administrative Services Division, KDLA has three program divisions: State Library Services, Field Services, and Public Records. The Public Records Division fulfills the department’s statutory mandate to manage and control public records in the state. The division works with government agencies to ensure creation, preservation, and adequate and proper documentation of the



agencies’ organizational functions, policies, decisions, procedures, and essential transactions. In addition, the division serves these agencies through proper storage of and accessibility to their records. Under law, KDLA is the central repository for Kentucky public records. We operate the state archives to house permanently and make available for research valuable state and local government records. Staff provides services in records, archival, and electronic records’ management, and in document preservation. In addition, the Micrographics section microfilms thousands of records, such as motor vehicle records, in a production type of situation on a cost recovery basis.

The Field Services Division provides support to public libraries through staff who work in the field in regional offices. Central office staff gives assistance and advice to libraries through specialists in the areas of continuing education, technology, children’s services, and bookmobile services. This division accepts and appropriates funds (gives grants) for equalizing public library service,

provides library service to state institutions, and also provides books and other reading materials to the blind and physically handicapped.

The State Library Services Division coordinates the Kentucky Library Network activities and oversees the "state library," which provides information and research to the agencies of state government and to all branches of government, including the legislature. The library is not limited to state government, however, and doubles as a public library for use by the general public. Specialties of the state library besides being a "special library" to government are its reference services and the audiovisual unit. The library's entire collection is approximately 116,000 volumes. The state library has an extensive collection of more than 5,700 videos. The extensive reference collection is enhanced by the extended reference service to public libraries via four information center field people who assist libraries with information from university collections. In addition, the division coordinates and supports extensive network development programs and

initiatives throughout the state.

KDLA is located on Coffee Tree Road, across the river from and on a hill overlooking the State Capital building. Agency personnel moved into the completed building at the beginning of the John Y. Brown administration in 1982. The building is 144,000 square feet on three floors. Located in the building's main lobby is a unique sculpture by Bobby Reed Falwell. The monumental wood sculpture is made of 28 Kentucky woods and is an abstract representation of Kentucky, with the sunrise on the east and the sunset in the west. The woods came from the Estill County land of Dr. Thomas Clark, who worked with Falwell to locate each variety of tree needed for the project. Next time you visit KDLA, take time to view and appreciate this magnificent piece of artwork.



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SLA/KY Awards Committee Procedures

*—Submitted by Veronica Walker,
Chair, Awards Committee*

1. Look over current procedures and criteria to see if any modifications need to be made. This should be done prior to publication of the January newsletter.
2. Disseminate criteria (along with applicable deadlines and past winners) to all Kentucky SLA members via the Winter newsletter.
3. Stress to the Kentucky SLA group the importance of recognizing fellow librarians for their dedication and commitment to the profession.
4. Collect nominations from Kentucky SLA chapter members (any committee member can collect). All nominations should be in by February 28.
5. Get resumes/vitae from the nominees by mid-March.
6. Review all nominees carefully and weed out those who do not meet the criteria. Make selection(s). These awards do not have to be given every year.

(continued on page 12)

SLA/KY Chapter Treasurer's Report, 11-13-97

—Submitted by Alice Marksberry

GRAND TOTAL (available for expenditures) \$1162.93

Operating Budget (as of 11-13-97)	\$ 597.23
Savings Account Balance (10/31/97)	\$ 433.70
Student Sub account Balance	\$ 132.00
Checking Account Balance (10/31/97)	\$2466.75

(\$1500.00 restricted for SLA Loan repayment)

Deposits and Expenses made since Treasurer's Report on 8-27-97:

Deposits

\$ 378.00	August SLA meeting registrations
\$ 378.00	TOTAL

Expenses

\$ 429.08	Amelia's Field expenses for August meeting
\$ 108.00	Reimbursement to J. Miller for Pagemaker software
\$ 50.00	Partial sponsorship of SLA Student Pizza Luncheon
\$ 128.44	Kinko's—newsletters
\$ 715.52	TOTAL

Library Laws Project

\$1467.70 Balance of sales (98 sales total as of 11-13-97; used for 12/96 payment)

(\$3000.00--Loan Amount)
 (\$1500.00--Paid 12/96)
 (\$1500.00--Payment due 12/97)

NOTE: As of December 15, 1997, the KY/SLA Chapter has **paid in full** and officially "retired" the Chapter's \$3000.00 Library Laws Loan received from National SLA headquarters in 1995. As of this date, sales total \$1500.00; the remaining \$1500.00 was paid from the Chapter's bank savings. Additional Library Laws pamphlets are still available for sale (contact Christie Robinson), and those proceedings will go to replenish the chapter's savings account.

(continued from page 6)

7. Order plaques (we suggest purchasing the plaque at a store like Things Remebered).
8. Present the awards at the Kentucky SLA Spring Conference.
9. Other issues: Budget—Traditionally, the Awards Committee has needed a budget of \$100/year (\$60-65 for the plaques).

Session Application

**Great Expectations: Managing Knowledge, Resources, and Change
Joint Spring Conference
Lake Cumberland State Resort Park
April 15-17, 1998**

Sponsored by KLA Academic Section, KLA Special Section, SLA Kentucky Chapter

As part of this joint conference, KLA and Kentucky SLA will sponsor several sessions. Individuals and Roundtables wishing to present or sponsor a session should complete this application and send it to: Steve Gowler, Hutchins Library, Berea College, Berea, KY 40404

Applications should be received by January 23, 1998. The Conference Planning Committee will prioritize the applications and notify applicants by February 6, 1998.

Session Guidelines:

1. Presenters can expect rooms to accomodate up to 50 people theater-style and to be equipped with an overhead projector, screen, and microphone.
2. Special equipment needs are the responisibility of the presenter: this includes items such as computers, LCD projection devices, extension cords, power strips, etc.
3. Handouts should be prepared in advance; no on-site duplicating is available.

Presenter(s): (Name, Organization, Address, Phone, Email)

Member of (check all that apply): KLA Academic KLA Special SLA KY Chapter

Title and Description of Presentation (Use the back of this page if more space is needed)

**Return to Steve Gowler, Hutchins Library, Berea College, Berea, Kentucky 40404 by
January 23, 1998**