

# Minutes for Kentucky Chapter of Special Libraries Association

## Minutes for Kentucky Chapter of Special Libraries Association Annual Business Meeting—Thursday, August 10, 2006

### Attending

Constance Ard, Susan Smith, Mary Vass, Susan Brown, Jo Staggs-Neel, James Monaco, Leoma Dunn, Jill Sherman, Stacey Greenwell, Mimi O'Malley, Wenda Webster-Fischer, Alice Marksberry, Glenda Neely, Cathy Schenck, Abby Thorne, Linda Minch, Alex Grigg, Valerie Perry, Katy Roe, Michele Ruth, Shawn Livingston, Terry Buckner, Liz Smith, Jan Berry, Laura Whayne, and Christie Robinson.

### Recorder

Mimi O'Malley served as recorder.

### Call to Order

President Mary Vass called the meeting to order at 2:15 p.m.

### Previous Minutes

Minutes from the March 30, 2006 Business Meeting was passed. Small typographical error corrections were noted. The check for the special ledger of the student account for \$232 was actually \$100.

**Motion:** Jo Staggs-Neel made a motion to accept March minutes; Laura Whayne seconded that motion. All were in favor.

### 3. Reports

#### A. President

Mary thanked Jo Staggs-Neel for ar-

ranging today's meeting at Holly Hill Inn.

#### B. President-Elect

Susan Brown reported that Janice La-Chance, SLA CEO, will be a guest speaker at the spring meeting. The chapter agreed to invite Janice and the Cincinnati SLA chapter to the morning business meeting. The Cincinnati chapter will be invited to the spring conference. Dinner plans with Janice are also pending. Valerie Perry also recommended the southern Appalachian SLA chapter be invited to the spring conference as well as future activities. Amy Osborne has managed to get Nick Clooney to be a guest lunch speaker.

Susan would like to arrange a "tech talk" for this fall due to high interest last spring. Susan is looking to conduct the seminar in Louisville and is looking for any interested parties to help. Please contact her at [subrown@transy.edu](mailto:subrown@transy.edu). Susan noted discussion about how the chapter passes the chair-elect presidency from current to new president will impact the spring KLA/SLA joint spring conference. This will be discussed later in the meeting under Governing Documents. Leoma discussed the request of the KLA New Members Breakfast Sub-committee to give away a registration fee for the spring conference as a door prize. This has already been agreed to by KLA Academic and Special Sections.

**Motion:** Constance Ard motioned that

complimentary registration fee co-sponsored by SLA and KLA be awarded to new spring conference attendee. James Manasco seconded that motion; all were in favor.

#### C. Past-President

Constance Ard noted her employer secured funds and potential speakers from an AALL conference to speak on emotional intelligence for an all day event in conjunction with the SLA legal division, Kentucky SLA chapter, private law librarian section of AALL, and the Cincinnati SLA chapter. Upcoming date in November still pending. This event would take the place of any additional Kentucky chapter programming in the fall.

The fall reception sponsored by KLA Special Section and SLA has raised \$1,000 in donations. Matthew Twitty gave \$500 and LexisNexis Academic donated another \$500. Fall reception is Wednesday, September 27, 2006. Special kudos to Constance for her fundraising efforts.

#### D. Secretary

No report.

*See pages 4 & 5 for the full Treasurer's Report*

#### E. Treasurer

Written report:

*(Continued on page 6)*



*(Minutes, Continued from page 3)*

**Activities Since Treasurer’s Report March 30, 2006**

<b>Grand Total</b>	<b>\$4,599.13</b>
<b>Operating Budget (Ledger)*</b>	<b>\$3,498.43</b>
<b>Savings Account Balance</b>	<b>\$1,100.70</b>
*Includes Student sub-account of \$332.00	



**Other Items**

Leoma reported we received several deposits including: dues allotment of \$1,125.00 based on membership numbers; student chapter allotment \$100; registration fees for May program \$553.60; and IT Division’s Outstanding Programming Award \$500. There was a slight problem with the transfer of the CD in which chapter thought the minimum balance was \$200-300, but the actual minimum balance was \$1,000. The Executive Board voted to take out \$600 from checking and transfer to savings to bring balance up to \$1,000.

Margaret Foote, KLA Academic Library Section treasurer, prepared the Spring Conference Expenses and Income spreadsheet. Leoma contacted her to verify when proceeds would be submitted to the chapter and she had not been told to release proceeds. Leoma is confident the matter will get taken care of over the next few weeks. James noted that KLA expenses (Expenses for chair; Expenses for Chair-elect; and Expenses for secretary) should not be taken out of conference expenses. Constance reiterated that SLA KY chapter should only be deducted for conference costs. Leoma understands that KLA-ALS pays all their bills and whatever is left as profit is split in half; KLA takes their half and the remaining half is divided between SLA and KLA/Special Section. The chapter became concerned that not all of expenses noted are conference expenses. Margaret Foote allowed Leoma to present the Spring Conference Expense & Income ledger to the SLA chapter meeting. SLA and KLA-Special Section will bring to KLA-ALS attention the need for a Conference Report among other concerns.

Leoma noted that the expense for Michael Stevenson (which SLA split with KLA-Special Section) was actually more than originally perceived (due to travel expenses). The actual cost was \$1,144.65; half is \$722.33. We paid \$222.00 more than intended. The group agreed to honor their previous commitment given the price increase.

**F. Directors-at-Large**

Glenda received a letter from Slugger Field for \$5.00 special for groups for a fall baseball game September 3/4 weekend. Contact Glenda Neely if interested in taking advantage of this offer. ([Glenda.neeley@louisville.edu](mailto:Glenda.neeley@louisville.edu))

**G. Archivist/Governing Documents**

Alice Marksberry will discuss governing documents toward end of business meeting.

**H. Awards Committee Chair**

Mary Vass thanked Laura Wayne for seeking candidates for award nominations.

**I. Bulletin Editor**

The deadline for bulletin news items is August 12<sup>th</sup>. If anyone has gone to SLA national conference programs and would be willing to write up a small blurb for the newsletter, submission may be forwarded to Susan Smith ([susan.smith@uky.edu](mailto:susan.smith@uky.edu)) or Jan Berry [[jhberry@spencerian.edu](mailto:jhberry@spencerian.edu)].

**J. Discussion List Owner**

New members or prospective members may be added to the listserv. Contact Mary Vass ([maryvass@email.uky.edu](mailto:maryvass@email.uky.edu)).

**K. Membership Committee Chair**

Jill Sherman reported we have 1 new member: welcome Lisa Rigsby. We have 43 regular members; 13 students. Total 68 members.

**L. Nominating Committee Chair**

James reported a slate: President-elect Jan Berry; Secretary Valerie Perry; Treasurer Leoma Dunn; and Director-at-Large Alex Grigg. Alice Marksberry to lead discussion concerning how to transition officers from 12 to 18 months.

**M. Student Chapter Liaison**

Joe Miller was absent. Mary and Susan Brown to discuss

*(Continued on page 7)*

*(Minutes, Continued from page 6)*

with Joe the annual pizza party and possibly continue the event with a theme. Mary thought the spring event was well attended with three guest speakers discussing a range of topics (i.e. interviewing, job-hunting, etc).

#### **N. Strategic Planning Chair**

No report.

#### **4. Old Business**

Mary Vass reported that chapter modeling was presented but not adopted, so no further action planned.

#### **5. New Business**

##### **A. Governing Procedures for New Governance Year**

The SLA governance cycle has changed from a June-June calendar year to a January-January calendar year. Governance switch will take place in 2007 affecting nominations and procedures. Alice Marksberry worked with Mary Vass, Susan Brown, James Manasco, Constance Ard and Valerie Perry to devise 2 proposals for the changing calendar year (see attached). The President and President elect both plan spring conference to provide continuity. The difference between the two proposals: Proposal #1 states election of new officers in October; Proposal #2 election of new officers in spring meeting. Susan Brown and Mary Vass agreed with the concept of chair and chair-elect both plan the spring conference to provide ease of transition, continuity and mentoring.

If elections are held this November, how to handle voting? Electronic voting should be available to chapters. HQ should be able to help support chapter electronic voting, provided the software and means is available. Discussion ensued over making an announcement for voting over the listserv, publishing a special issue of the bulletin and mailing voting ballots for members who do not have email. The group agreed to handle November's election in the traditional format with a special issue of the bulletin announcing November's election. Valerie Perry noted awards for the previous year should be selected in the spring.

**Motion:** Leoma Dunn made a motion to accept Proposal #1 to elect officers in October with new officers taking office in following January. Jill Sherman seconded that motion. All were in favor.

Alice also added the chapter should begin to consider electronically converting archives available from website. Archives date back to 1975. Students as part of field experience or internship could scan to save resources. Some archives (bulletins) now on website dating back to 2000-2003. Possibly prioritize bulletin and meeting minutes first year, second year treasurer's report, etc. Details to work out later.

#### **B. Chapter blog**

Stacey Greenwell suggested the association is offering blogs to any SLA unit free-of-charge. IT has had a division blog <http://sla-divisions.typepad.com/itbloggingsection/> and special section blog. Another tool for communication and those interested experimenting with blogs. Contact Stacey Greenwell ([staceyg@email.uky.edu](mailto:staceyg@email.uky.edu)) if interested in helping her with setup.

#### **C. Technology Grant**

Mary Vass announced the chapter has a \$500 awarded from the IT division.

#### **D. Fall Reception for Governor's Empowerment Conference**

Reinette Jones sent out a call for SLA for the August 25th reception for the Government's Empowerment Conference in Lexington. Time of year is difficult for the majority of academic SLA librarians, but if anyone is interested, contact Reinette Jones ([rjones@UKY.EDU](mailto:rjones@UKY.EDU))

#### **E. KLA Board- SLA Invite**

Patrick Davison, chair-elect of Special Section, approached Susan Brown interested in having a SLA representative serve on the KLA board. SLA chapter members believe KLA should have a representative serve on the SLA chapter board. SLA would be interested in other ways to work with KLA.

#### **F. Click University**

If anyone sees a program on Click University of interest to the group, send an email to the listserv to see if others are interested and the chapter can secure a site license. For more information, contact Mary Vass ([maryvass@email.uky.edu](mailto:maryvass@email.uky.edu)).

#### **7. Adjournment**

The meeting adjourned at 3:15 PM.

