

DRAFT - UNAPPROVED MINUTES
SLA/KY Chapter Membership Meeting
Feb. 29, 2008
Hall's on the River
Winchester, KY

Board Members: Jan Berry, Susan Brown, Jan Carver, Leoma Dunn, Alex Grigg, Mykie Howard, Alice Marksberry, Joe Miller, Valerie Perry, Jill Sherman, Virginia Smith, Abby Thorne

Other Attendees: Laura Davison, Stacey Greenwell, Emily Hicks, Karalyn Kavanaugh, James Manasco, Janna Norton, Liz Smith, Janet Stith, Lorie Zientara,

1) Call to Order

Jan Berry called the meeting to order at 1:01 EST.

2) Minutes

- Correction and approval of November minutes.
James Manasco motioned to accept minutes, and Susan Brown seconded. Minutes were approved unanimously.

3) 2008 Leadership Summit - James Manasco

- Anyone who volunteered for the 2008 Leadership Summit needs to let James know, so he can send out thank you notes. Anyone who know of any volunteers, please pass on names to James.
- We are still getting great feedback from conference attendees. They loved the Slugger party and the bats were popular.
- Sacramento is still in the running for an upcoming conference and the chapter is asking us for advice.
- Leoma Dunn reported that we did have a loss. We are waiting for all sponsorships to come in and to close the account.
- A blanket thank you to our sponsors should be included in the upcoming newsletter.
- A list of comments from evaluations will be forthcoming. Every hosting chapter gets this list.

4) Reports / Action Items

President - Jan Berry

- 2010 Joint spring conference: Jill Sherman will serve as the SLA chapter representative to the site section committee. There seemed to be some confusion regarding this, and there is no official manual available on planning this.

Reports/Action items - President's Report cont.

Discussion: Jill asked for site suggestions - Northern Kentucky will be the region for the 2010 conference. Sites suggested were either a state park, downtown Lexington, Newport on the Levy, or the Mets Center at Northern KY University. There was a consensus that the Covington Hilton would not be the first choice for KY Chapter SLA. Leoma Dunn wants a cost analysis done for all options, for the last conference at the Covington Hilton was a loss.

- We received a letter from SLA President-Elect Gloria Zamora our chapter for her nomination to be a Kentucky colonel and for all our hard work for the 2008 conference. Other thank you letters came from Pamela Enrici (won a door prize set), Libby Trudell, Steve Abrams.
- Thank you gifts were passed out to the 2008 Summit conference planning committee. Recipients were Abby Thorne (Hosted Dinners), Jill Sherman (Local Information), Stacey Greenwell (Virtual presence), James Manasco (Chair of Local Arrangements and Planning), Constance Ard (Corporate Sponsorships), Mykie Howard (Registration), and Glenda Neely (Local Business Liaison) An additional gift was given to Susan Brown, in thanks for her for her hard work last year.
- A Nominating Committee Chair needs to be named. Christie Robinson and Mark Paul are current members, and Christie cannot do it. Mark may not be able to do it. If neither of these members can serve as chair, Constance Ard or James Manasco (past chapter presidents) may be able to serve.

President-Elect - Mykie Howard

- Working for programming for upcoming events. A green program is in progress for an upcoming conference. Any programming suggestions will be welcomed.

Past-President - Susan Brown

- No report

Secretary - Jill Sherman

- No report

Treasurer - Leoma Dunn

- The 2007 Joint Spring Conference had a \$1,295.04 deficit; the KY Chapter's portion along with other expenses resulted in a \$707.21 deficit for the Chapter.

Reports/Action items - Treasurer's Report cont.

- Programs Total: Thanks to the *IT Division's Outstanding Program Award for IT* our November program had a \$469.60 net gain. The 2007 Program Summary showed the chapter had a \$97.23 deficit for the year. A priority needs to be made to make money - we usually break even or lose a bit.
- End of year report: Sent to headquarters. We had a gain of just over \$1000 due to some transfers, closing out a CD and savings account.
- Where we stand now: We have a total of \$3,825.17; Available Operating Funds: \$2,851.17. All bills are paid from the 2008 Leadership Summit, but we are still waiting to receive some of the sponsorship checks.

Directors-at-large - Alex Grigg and Abby Thorne

- Alex Grigg discussed using Survey Monkey for meeting planning purposes. It worked very well.

Archivist/Governing Documents - Alice Marksberry

- Alice is to soon meet with other members to discuss the procedure manual.

Awards Committee - Jan Carver

- No report

Bulletin Editor - Sue Smith

- Abby Thorne is to be coeditor of the Bulletin. March 7th is the due date for the next issue.

Discussion List Owner - Shawn Livingston

- No Report.

Membership Committee - Jill Sherman

- 65 members, no new member reports received. New directory does not currently offer an easy way to download membership lists.

Student Chapter - Joe Miller

- There will not be a large pool of students for some time due to not getting the normal fall roster.
- Joe would like suggestions at increasing student involvement in our chapter, but noted that the fall program is often successful.

Reports/Action items cont.

Strategic Planning - Valerie Perry

- No report

Webmaster - Virginia Smith

- Virginia attended an online web master class. SLA chapter websites are to be more uniform in appearance. More contact information needs to be placed on the homepage. Jan Berry (Chapter President) and Jill Sherman (Membership Chair) will be the homepage contacts. Tools are available for statistics. Our homepage is becoming static, and the suggestion of putting the blog on the homepage will give people a reason to look at it.

5) New Business

Sue Brown

Issue: Application for student support (to attend a SLA function) - a handout was passed out, and members are to look at it and provide feedback.

Discussion: Alice Marksberry: The manual only stipulates that the assistance be used for the SLA annual meeting. Suggestion was made to make this flexible, to include support for the Joint Spring conference and KLA fall conference (?). Further discussion focused on that this should be planned for in advance and worked into the budget. We should plan for how much money to be made at our events, establish an amount for student support and plan ahead. The student president will fill out an application - usually this is the person who goes to events. It may only be partial support of \$250, for either the Annual or Spring conference.

Action: Leoma Dunn will look at the budget and see what we can afford. Discuss at next meeting.

Karalyn Kavanaugh

Issue: Raising money

Discussion: Approach vendors on monetary donations - in exchange for a brief 15 talk before meetings or workshops.

Action: See if we could check into getting a sponsorship chair to raise funds.

Valerie Perry

Issue: Going green.

Discussion: Cut down on printing. Documents can be distributed online or via email ahead of time, but far enough in advance for thoughtful

New Business cont.

reflection before meetings. Minutes can be approved online. Blog can be used for minutes approval. Blog also can have a section for preparation of upcoming meetings. Carpooling is another factor - if Survey Monkey is used, this topic can be added to the questionnaire and a list of interested carpoolers can be made.

Action: Discussion to be continued.

6) Announcements and Adjournment

- James Manasco: Gloria Zamora is president elect. Next year we need to be sure to turn in a chapter president visit request for her to come here for one of our meetings. James suggested that she be invited to the Spring joint conference, which is a Centennial event - she can be keynote speaker. Another SLA VIP, Janice LaChance did mention that she'd like to see Keeneland. We should see if Janice can come this year and plan take her to Keeneland for a meeting? Both Gloria and Janice are now KY Colonels.
- Jan Berry: Joint Spring conference is coming up, please come and consider taking the pre-conference session. The pre-conference session will focus on Leadership skills and will be presented by Louis Manchise of Northern KY University

Meeting was adjourned at 2:50, EST.