

**SLA/KY Chapter
Open Board Meeting
February 23, 2007
Malone's Restaurant
Lexington, KY**

MINUTES

Board Members:

Susan Brown, Jan Berry, Mary Vass, Leoma Dunn, Alex Grigg, Jo Staggs-Neel, James Manasco, Alice Marksberry, Susan Smith and Valerie Perry

Other Attendees:

Constance Ard, Stacey Greenwell, Mykie Howard, Shawn Livingston, Linda Minch, Diane Owens, Christie Robinson, Katy Roe, Cathy Schenck, Debbie Sharp, Elizabeth Smith, Abby Thorne, Wenda Webster Fischer and Theresa Wiley

1) Call to Order: President Susan Brown began the meeting at 1:22pm.

2) Minutes: No corrections were made to the minutes from the Fall Business Meeting which took place on November 10, 2006. The minutes were approved unanimously after a motion was made for approval (Christie Robinson) and seconded (Shawn Livingston).

3) Brief Reports/Action Items:

A. President – Susan Brown

1. Joint Spring Conference –The conference will take place April 18-20th at the Hilton Greater Cincinnati Airport in Florence Kentucky. The registration deadline is March 12th. The Kentucky Chapter will support half of the cost of the bus to the Reds game with the KLA Special Library Section (~\$225 per unit).
2. 2007 Leadership Summit – Highlights included discussion about a strategic realignment within SLA and a live demo of new information management system to be implemented later this year.

B. President-Elect – Jan Berry

President-Elect Berry publicly thanked Board Directors Alex Grigg and Jo Staggs-Neel and for organizing the Board Meeting and Program "Effective Working Relationships: How Do You Interact?".

C. Past President – Mary Vass

Past President Vass reminded the Board about the \$500 Technology Innovation Award received from the IT Division and the requirement to report to that division how the money was used.

D. Secretary – Valerie Perry No report was given.

E. Treasurer – Leoma Dunn

1. Treasurer Dunn stated that the Chapter was in good financial shape and she distributed multiple reports including:

- *End-of-the-Year Reports Submitted to HQ January 2006*
- *Treasurer's Report*
- *Program Summary (March & November 2006 Income/Expenses)*
- *Program Income & Expense Summary 2006*

2. Collaborate and Innovate Proceeds (November Joint Meeting) – Treasurer Dunn and Constance Ard led a discussion about what to do with the income (\$1033.35) from this meeting. Mary Vass made a motion to reserve \$750 for future programs with the same partners (SLA/Cincinnati Chapter and SLA/Legal Division). The motion was seconded (Debbie Sharp) and unanimously approved.

F. Directors-at-Large – Alex Grigg and Jo Staggs-Neel

Alex distributed the *Chapter Meeting Survey Results (2/07)* and discussed possible venues for future meetings.

G. Archivist/Governing Documents – Alice Marksberry

Alice Marksberry distributed two handouts: *Current Year Events Schedule (January-December)* and *Association Action Deadlines*. Both documents will be included in the chapter's Practices Manual. After much discussion, it was decided that future Open Board Meetings would be called Membership Meetings since that follows the intent of the past meetings. All members will be welcome and those present may participate fully in chapter business taking place during the meeting. She will send an updated version with these changes to the chapter discussion list.

H. Awards Committee – Susan Brown for Jan Carver

1. Committee Composition – 2007 committee members are Jan Carver (Chair), Mykie Howard and Mark Paul.

2. *SLA Awards Committee Report* was distributed.

3. Award Presentation – The Chapter chose to continue the current practice of presenting the chapter awards during the Spring Joint Conference with KLA Academic & Special Library Sections.

I. Bulletin Editors – Susan Smith and Jan Berry

Susan Smith and Jan Berry announced that they will continue serving as Bulletin Editors for 2007. Send submissions to Susan Smith.

J. Discussion List Owner – Mary Vass

Shawn Livingston will take over the Discussion List Owner duties later this spring after Mary Vass leaves the area.

K. Membership Committee – Susan Brown for Jill Sherman

No report was given

L. Nominating Committee – Christie Robinson

1. Committee Composition – 2007 committee members are Christie Robinson (Chair), Constance Ard and Linda Minch.
2. The committee will be seeking nominations soon for the offices of President-Elect, Secretary and Director.

M. Student Chapter – Diane Owens for Joe Miller

1. Joe Miller sent a report entitled *Student Chapter Report* which was distributed during the meeting. Questions included in the report were deferred until the Old Business topics relating to Officer Travel were discussed.
2. Student Chapter President Diane Owens announced that they will be sponsoring two events for SLIS students: a tour of the Lexington Herald Leader Library by Linda Minch and a panel of special librarians. Anyone interested in participating on the panel should contact her.

N. Strategic Planning – Valerie Perry

The Executive Board will draft a basic document (possibly including mission, vision, goals and objectives) and present it to the members at a Membership Meeting later this year.

O. Webmaster – Susan Brown for Virginia Smith No report was given

4) Old Business

A. Travel Support for Officers – Susan Brown

The members agreed that the focus each year should be to make sure that two officers, or designees, are funded for the amount of the Early Bird Registration for the Annual Conference and the Leadership Summit. President Brown will present the idea of offering a free conference registration for Chapter Presidents to the Chapter Cabinet.

B. Travel Support for Student Chapter Officers – Susan Brown

Student Chapter Liaison Joe Miller, in his report, asked about travel support for student members or officers to attend the 2007 Joint Spring Conference and the 2007 SLA Annual Conference. After considerable discussion, Susan Smith made a motion that the Chapter would support the Student Chapter President or President-Elect for the amount of the SLA Student Registration Fee (\$125) to attend the 2007 SLA Annual Meeting. Further, the Chapter would cover the conference registration for the three student officers, or designees, (\$25 each) to attend the 2007 Joint Spring Conference. The motion was seconded (James Manasco) and approved unanimously.

5) New Business

A. Janice Lachance's Visit – Susan Brown

Janice Lachance will be the keynote speaker at the Joint Spring Conference on April 19th at 9:00am. She will also be staying for our meeting at 4:30pm and dinner. President Brown will need volunteers to assist with transporting and shepherding our honored guest. The members agreed to invite the Cincinnati Chapter to our Business Meeting. President Brown will send a message to the chapter discussion list soliciting possible topics and questions members wish for Janice Lachance to discuss. President Brown will ask our guest about her preferences regarding activities and dinner.

B. 2008 Leadership Summit – James Manasco

James Manasco will be chairing the Committee for Local Arrangements and Planning (CLAP). He distributed a packet of information including a subcommittee assignments worksheet. He needs for all positions to be filled quite soon. "This is an 'all hands on deck' moment for our chapter." Volunteers included:

- Fund-Raising and Welcoming Reception Coordination - Constance Ard, Chair
- Kentucky Corporate Sponsor Coordination – Glenda Neely, Chair
Volunteers: Debbie Sharp
- Exhibit Liaison – Susan Smith, Chair
Volunteers: OPEN
- Local Information Booth – Jill Sherman, Chair
Volunteers: OPEN
- Registration Booth – Mykie Howard, Chair
Volunteers: Katy Roe
- Hospitality Dinner Buddies – OPEN
Volunteers: OPEN
- Virtual Presence – Stacey Greenwell, Chair
Volunteers: OPEN

These volunteers will coordinate their activities and serve as chairs, but will need help from other members. SLA will allow non-SLA vendors to be conference sponsors. Volunteers will not have to sign up for the conference in order to serve.

6) Announcements and Adjournment

A. Announcements – Elizabeth Smith announced that she is the Editor of the Legal Division Quarterly and is accepting submissions.

B. Adjournment – The meeting adjourned at 3:18pm with a motion (Jo Staggs-Neel), second (James Manasco), and unanimous approval.

Respectfully Submitted by Valerie Perry, SLA Kentucky Chapter Secretary

Approved 4-19-2007