

**Special Libraries Association
Hawaiian-Pacific Chapter
Minutes of the Executive Board Meeting, September 21, 2005**

Present: Ann Marsteller, Sunny Pai, Amy Saxton (virtually), Beth Tillinghast, Catherine Thomas, Mabel Trafford, Jan Zastrow, Suzanne Uratani (recorder)

Guests: Joe Murphy and Lydia D'Addario (co-chairs, SLA-ASIS&T student chapter)

Excused: Lois Kiehl-Cain, Franda Liu, Sara Rutter, Elaine Schultz, Linda Sjogren

President Amy Saxton called the meeting to order at 5:05 pm.

MINUTES: Spring 2005 Business Meeting (held May 20, 2005) record will be approved at a future meeting.

Newsletter: President Amy Saxton asked those assembled if they knew of anyone who could work on the SLA H-P Chapter newsletter. As there was no positive response, the position of Newsletter Editor remains open.

President Saxton would like to clarify the length of terms served by executive board members. Will they end in June, or run through December 2006? This matter will be pursued further.

The President asked whether any board members had tried e-voting on the SLA national by-laws. Sunny Pai said she had. Joe Murphy also tried it.

REPORTS

Treasurer: Treasurer Sunny Pai reported the current balance as \$7,329.53. Dues collected totaled \$1,125.00. Meeting income was \$859.05. \$422.65 was the balance of income after expenditures of \$1,561.40. The recorder has copies of both the cash flow report and the balance sheet.

NEW BUSINESS

Program: Jan Zastrow proposed several possibilities. Many of her colleagues are consultants. Archivist Ellen Chapman works on book indexing, and can discuss how she gets jobs as well as the software she uses. Hamilton BHSD Reference Librarian Jody Boyne does online chat reference for provider 24/7.

Tours of other libraries are another idea. Jan suggested the new Medical Library at Kakaako. Guest Joe Murphy mentioned that SLA-ASIS&T and ALA student chapters are co-sponsoring a tour on Saturday, October 1st. Mabel Trafford added that October is

Medical Libraries Month, and that she is open to the idea of a tour of her library at Tripler Army Medical Center, and it would include a slide show presentation of other medical libraries.

President Amy Saxton would like a tour or program once a month. A chorus of board members: "That's too often!" Program chair Jan Zastrow suggested two events in the Fall and two in Spring, with the first to be scheduled in November.

Beth Tillinghast said that the garage sale is usually held in October, but allowed that it has not made much profit recently. The 2004 sale was cancelled.

A discussion about other tour ideas followed. East-West Center, the Law Library Microfilm Consortium and the Asia Pacific Security Center were proposed.

It was decided that the Tripler Army Medical Center Library tour will be held in early November. The second event or program will be planned for early February. Amy Saxton thought the third event might be held in April. Jan Zastrow stated that the annual business meeting is in May.

Beth Tillinghast wondered whether a change in the terms of service will affect the date of the annual business meeting. Amy Saxton felt it probably would.

Jan Zastrow asked Amy Saxton about tours in Hilo. The President extended an open invitation, asked if any board members would be attending HLA in November, and hoped to touch base with them. Possible libraries include the Hilo Public Library and the three astronomy libraries: Subaru, Gemini and Mauna Kea.

Jan Zastrow emphasized that while she is more than willing to plan, schedule, e-mail and arrange transportation for tours and programs, she needs help with shopping, leis and serving refreshments. Beth Tillinghast assured her that that can be a responsibility shared among others.

Continuing Education: Mabel Trafford announced a webcast, "Keeping Patients Safe, Roles for Professionals" to be held Wednesday, November 16th at Kuakini Medical Center. Mabel proposed speaker Pat Wagner of Colorado, who teaches courses in "Influential Leadership" and "Managing Time, People, Money and Stress". She would require an honorarium, and Mabel suggested partnering with MLA H-PC.

SLA-ASIST SC: Joe Murphy and Lydia D'Addario announced that Jan Davis, EbscoHost representative, will be speaking to students about alternative library careers at a brown bag presentation on Monday, October 17th at Bilger 319. Lydia suggested that SLA H-PC could use the Bilger venue for programs, as AV and Internet setup is available, and refreshments can be served there. Board members were enthusiastic about this venue. Lydia asked if there is a local SLA listserv. President Amy Saxton will provide information on how to sign up for this and the national SLA listserv. She wondered what SLA H-PC can do for LIS students. Lydia D'Addario said she really liked the mixers.

President Saxton stated that it is our mandate to show LIS students what librarians are really like.

Beth Tillinghast announced that the World Organization of Webmasters will be holding a 3-day workshop from November 7th through 9th at Hamilton Library. Focus will be on standards, design issues and content and project management. The kamaaina rate is \$295.

Jan Zastrow proposed that November 14th be set as the Tripler tour date. It would start at 1 pm. President Amy Saxton suggested Monday, October 24th as a date to meet and finalize plans for the tour.

ADJOURNMENT: President Saxton adjourned the meeting at 5:58 pm.