

**Special Libraries Association  
Hawaiian-Pacific Chapter  
Minutes of the Executive Board Meeting, August 5, 2004**

Present: Susan Johnson, Ann Marsteller, Richard Miles, Sara Rutter, Amy Saxton, Linda Sjogren, Gwen Sinclair, Phyllis Tabusa (recorder)

Excused: Kris Anderson, Lois Kiehl-Cain, Elaine Schultz, Paul Wermager

President Linda Sjogren called the meeting to order at 6:05 pm.

**MINUTES**

The minutes from the July 1, 2004 board meeting were approved pending insertion of the treasury balance under the Treasurer's Report section.

**REPORTS**

***Student Chapter:*** Richard Miles distributed a draft version of a flyer advertising the Career Development Program planned for August 27. He also suggested that future programs might feature either tours or presentations of specific libraries for the benefit of student members.

***Treasurer:*** Linda Sjogren reported that the treasury balance as of May 31, 2004 was \$7,260.45.

***Membership Committee:*** Chair Sara Rutter reported she was planning to encourage chapter members to create and download their own chapter directories using the database on the SLA website.

***Newsletter:*** Editor Amy Saxton reported that the newsletter will go out next week.

**OLD BUSINESS**

***Sponsoring Humor Speaker from SLA Nashville Conference***

Past-President Susan Johnson announced that SLA has agreed to sponsor Elaine Lundberg as a speaker at the Hawaii Library Association (HLA) conference and to pay the \$500 sponsorship fee. Conference chair Dave Brier has invited Lundberg to speak and is waiting for her response.

***Exploring Alternative Careers Workshop***

The board planned the August 27 workshop, to take place at the Institute for Astronomy. Linda had earlier emailed the video program link and password to board members. Susan reported that she viewed the 90-minute program and felt that we may want to modify its presentation for the event. The board agreed to view the program, noting the timing of sections, by early next week and to meet again to discuss the modifications. Advertising of the program will be thru listservs, the chapter website, and flyers. Linda will contact

member Kathy Chee about doorprizes. Gwen will pick up the pizza, Linda will bring soda and water, Susan will bring beer and name tags, Ann and Richard will bring dessert, and Sara will bring paper goods.

### ***Membership Survey***

Linda reported that, in looking at the Survey Monkey website, she has discovered that the chapter had done a membership survey using the software in 1994. She plans to edit and update the 1994 survey and distribute it to the membership so that we can compare the 1994 and 2004 survey results.

## **NEW BUSINESS**

### ***Discussions about Future Programs***

- Susan reported that the chapter has invited the current SLA president for a chapter visit.
- Susan also announced that Swets-Blackwell has emailed her about sponsoring a chapter event and the board agreed to explore this possibility.
- Suggestions for sites for a library tour program included: Bishop Museum, PREL, the Academy of Arts, and the new Health Sciences Library which is supposed to be finished in March.
- Secretary Phyllis Tabusa reported that member Terese Leber has asked the board to consider sponsoring a training workshop on Camtasia Studio, a web tutorial creation software. RuthMarie Quirk would teach the workshop, to be held either at Hamilton Library or the College of Education. The board responded positively; Program Chair Gwen Sinclair will call RuthMarie to discuss the details.
- Linda and Susan introduced the board to the idea of 'speed networking', a getting-to-know-you method being used by professional groups. After discussing incorporating speed networking into the Alternative Careers event on August 27 or the HLA conference cocktail hour, the board decided to make it a separate program to be planned in the future.

## **ADJOURNMENT**

The meeting was adjourned at 7:00 pm.