

**Special Libraries Association
Hawaiian-Pacific Chapter Minutes
August 28, 2003**

President Johnson called the meeting to order at 6:10 pm.

Present: Kris Anderson, Franda Liu, Susan Johnson, Terese Leber, Sara Rutter, Gwen Sinclair, Linda Sjogren, Phyllis Tabusa, Beth Tillinghast.

Absent: Dave Coleman, Lois Kiehl-Cain

MINUTES

Minutes were reviewed and approved.

REPORTS

Treasurer: Kris Anderson distributed the treasurer's report which showed a chapter balance of \$8,057.39 minus outstanding costs of printing and mailing the membership directory.

Web: Franda Liu will update the website by posting a list of the new board members, the minutes of the last board meeting, pictures with captions from recent SLA gatherings, and flyers for next two programs.

Membership: Sara Rutter announced that the new directory was mailed out today and proposed publishing it primarily in electronic format next year. It was agreed that electronic, rather than print distribution, should be encouraged next year. Sara will also be routinely sending letters to new members as the national office notifies us of them.

Listserv: Kris Anderson reported that she has purged and updated the listserv using Membership Committee records.

Program Committee: Terese Leber outlined programs for the coming year. These include: 1) Library Open House featuring Wong Audiovisual Center and East-West Center's Research Information Services and Gallery with dinner at Volcano Joe's in September; 2) Anne Keiser lecture, book-signing, and dinner at the East-West Center's Koi Room in October; 3) Jenifer Winter's session at the Hawaii Library Association Conference in December; 4) Mediating Interpersonal Conflict by Dr. Kim Small in Spring; 5) Garage Sale; and possibly a cemetery tour with Nanette Purnell.

OLD BUSINESS

HLA Conference Sponsorship: After discussion, the board agreed to cover the cost of Jenifer Winter's airfare, one-night hotel stay, and meals at the HLA conference, December 13-14, 2003, where she will present a program session on "Current and Emerging Trends in Wireless LAN Technologies: Application for Libraries" .

SLA Endowment Grant: Susan Johnson reported that she was unable to meet the application deadline for the endowment grant this year.

Membership Poll: Susan Johnson is soliciting board feedback on content for a membership survey to be sent to all chapter members.

Partnerships on Future Programs: In an effort to strengthen the alliance between the two associations, the Hawaii-Pacific Chapter of the Medical Library Association has invited all SLA Hawaii-Pacific Chapter members to one of its programs, a satellite teleconference on “Reading between the Lines: Focusing on Health Information Literacy,” which will be held September 10, 2003.

NEW BUSINESS

Recruitment Brochure: Sara Rutter proposed publishing a chapter recruitment brochure which highlights chapter programs and members. After discussion, the board agreed that this would be a good project. Phyllis Tabusa volunteered to coordinate the content; Susan Johnson volunteered to find someone to do the layout.

Future programs: Linda Sjogren proposed holding a workshop on business competencies based on Sue Henczel’s workbook and Powerpoint presentation. The board agreed to support the program. Terese and Linda will work together on the workshop.

Mentoring program: Susan Johnson proposed discussing setting up a mentoring program for the chapter. This would entail providing a list of members’ names, jobs, and interests on our website so that mentees could choose mentors from that list. The board decided to pursue this and to include members outside Hawaii in the program since mentoring could be done via email. Susan will develop a proposal and solicit feedback from chapter members on the proposal.

Newsletter Editor: Susan Johnson suggested that we acknowledge outgoing newsletter editor, Amy Waterman, who is expecting a baby soon. Terese Leber volunteered to get a gift certificate as a thank-you/new baby gift.

ADJOURNMENT

The meeting was adjourned at 6:50 pm. The next meeting will be on Wednesday, October 2, 6 pm, at Hamilton Library, Science and Technology Department conference room.